



**Strong Rock Christian School**

**Family Handbook**

**2010-2011**



## 2010 – 2011 Calendar of Events Semester I

### August

2	Monday	8:00 am	First day of school
6-9	Friday-Monday		Senior Retreat
10	Tuesday	6:30-8:00	Academy & High Curriculum Night
11	Wednesday	8:15 am	2 <sup>nd</sup> Cup of Coffee
12	Thursday	6:30-8:00	Elementary Curriculum Night
14	Saturday		3-D Archery Tournament & Paintball Experience
16-20	Monday-Friday		RUSH Week for Academy/High (Friday – Great Day of Service)
20	Friday	6:30 pm	SRCS All School Family Worship (gym)

### September

4	Saturday		Sportsmen's Outreach Dove Shoot
6	Monday		School Holiday – Labor Day
8	Wednesday	8:15 am	2 <sup>nd</sup> Cup of Coffee
3-10	Friday-Friday		Book Fair
*10	Friday		Grandparents Day (8:00 – 9:00 Academy/High 9:00-10:00 Elementary)
13-17	Monday-Friday		Fall Break
20-24	Monday-Friday		Homecoming Week
22	Wednesday	7:30 am	National See You at the Pole

### October

8	Friday		End Grade Period 1
9	Saturday		Annual Fund Gala
11-15	Monday-Friday		Testing Week
13	Wednesday		PLAN/PSAT/Explore test administered
13	Wednesday	8:15 am	2 <sup>nd</sup> Cup of Coffee
15	Friday		Mid-Term Progress Reports issued
19	Tuesday		Dads and Doughnuts
25-29	Monday-Friday		Red Ribbon Week
26	Tuesday		High School Band & Chorus Concert

### November

4	Thursday	7:00 pm	State of the School Address
9	Tuesday		Operation Christmas Child
10	Wednesday	8:15 am	2 <sup>nd</sup> Cup of Coffee
16	Tuesday		Fall Sports Banquet
19	Friday		Half-day of school
22-26	Monday-Friday		Thanksgiving Break (school offices closed Wednesday-Friday)
30	Tuesday		Fine Arts Christmas Concert

### December

4	Saturday		Angel Tree Christmas Party
8	Wednesday	8:15 am	2 <sup>nd</sup> Cup of Coffee
13-17	Monday-Friday		Final Exams
17	Friday		Half day of school
20-31			Christmas Break (school offices closed)

# Semester II

## January

4	Tuesday		Return from Christmas break
7	Friday		Report Cards Issued
10-21	Monday-Friday		Re-Enrollment for Strong Rock students
12	Wednesday	8:15 am	2 <sup>nd</sup> Cup of Coffee
17	Monday		Martin Luther King Holiday (school closed)
20-21	Thursday-Friday		National Career Days
24	Monday		Open Enrollment for new students begins

## February

5	Saturday		Dad & Daughter Dance
7-11	Monday-Friday		Missions Week
18	Friday		Half day of school
21-25	Monday-Wednesday		Winter Break

## March

1	Tuesday		Winter Sports Banquet
3	Thursday		Academy & High Chorus and Band Concert
4	Friday		Dinner & The Patriot Preview
4-11	Friday-Friday		Book Fair
8	Tuesday	7:30 am	Muffins with Mom
9	Wednesday	8:15 am	2 <sup>nd</sup> Cup of Coffee
11	Friday		End Grade Period
18	Friday		Mid-Term Progress Reports
23	Wednesday		Teacher Appreciation Day
28-1	Monday-Friday		Academy/High Mini-Mester

## April

1	Friday		Half day of school
4-8	Monday-Friday		Spring Break – (school offices closed)
13	Wednesday	8:15 am	2 <sup>nd</sup> Cup of Coffee
15	Friday		Spring Luau and Art Auction
22	Friday		Good Friday (school offices closed)
25-29	Monday-Friday		CTP4 Testing
28	Thursday		Beginning Band Concert
30	Saturday		Jr/Sr Banquet

## May

2	Monday		SRCS Golf Classic and Tennis Tournament
3	Tuesday		High School Band & Chorus Concert
5	Thursday		National Day of Prayer
5	Thursday		Academy Band & Chorus Concert
6	Friday		Band Banquet
9 & 10	Monday & Tuesday		Piano/Percussion Ensemble
11	Wednesday	8:15 am	2 <sup>nd</sup> Cup of Coffee
12	Thursday		Spring Sports Banquet
13	Friday		Academy & High Field Day
16-18	Monday-Wednesday		Senior Final Exams
19	Thursday		Senior lunch with Board of Trustees
20	Friday	10:00	Senior Grandparent Brunch
20	Friday	7:00 p.m.	Baccalaureate
21	Saturday		High School Graduation
23-26	Tuesday-Friday		Academy & High final exams
24	Tuesday		Pre-K Graduation
27	Thursday		Last day of school – half day of school for students

The board of trustees and the administration of Strong Rock Christian School reserve the right to amend, alter, add, or delete information from this handbook at any time as deemed necessary.

**Board of Trustees**

Danny L. Adams, Founding Family Member  
Douglas R. Adams, Founding Family Member  
Larry D. Adams, Founding Family Member  
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## **FOUNDATION OF STRONG ROCK**

### **Mission**

The mission of Strong Rock Christian School is to glorify God and partner with families in educating and inspiring their children to impact the world for Jesus Christ – The Strong Rock.

### **Guiding Scriptures**

Luke 2:52

And Jesus increased in wisdom and stature, and in favor with God and man.

Proverbs 22:6

Train up a child in the way he should go; and when he is old, he will not depart from it.

Romans 10:9

If you confess with your mouth that Jesus is Lord, and believe in your heart that God raised Him from the dead, you shall be saved.

Isaiah 40:31

But they that wait upon the Lord shall renew their strength; they shall mount up with wings as eagles; they shall run, and not be weary; and they shall walk, and not faint.

Matthew 6:33

But seek ye first the kingdom of God, and his righteousness; and all these things shall be added unto you.

Proverbs 3:5-6

Trust in the Lord with all your heart and lean not on your own understanding; in all your ways acknowledge Him, and He will make your paths straight.

John 3:16

For God so loved the world, that He gave His only begotten Son, that whoever believes in Him should not perish, but have eternal life. For God did not send the Son into the world to judge the world, but that the world should be saved through Him.

## **Philosophy**

Strong Rock Christian School is an independent, college-preparatory school providing instruction from a Biblical worldview. Students will gain knowledge of the scriptures and how they relate to the curriculum. The educational experience offered encourages individuals to grow in character, integrate faith and learning, and pursue academic excellence as they prepare for their future.

## **How our Philosophy Works**

- The Role of the Teacher: Study the scripture and listen to God's direction; depend on God's energy (Colossians 1:29); serve as a "living curriculum" (Christian School Education Volume 9 Number 3 Fostering a School Culture by Koops, Winsor, and Meserole) by which they are role models whom students emulate in class and long afterward; foster a love of learning; be good stewards of God's gifts of knowledge; equip the children for impacting the World for Jesus Christ (Ephesians 4:12-13); practice the attributes of gratitude, joyful living, and God-likeness. (I Thessalonians 5:16-18)
- The Role of the Parent: Study the scripture and listen to God's direction; provide leadership and vision; ensure a safe, secure environment; love, discipline and protect each child; encourage their children to reach their potential without angering them; discipline children by reinforcing rules and standards; teach, guide, model encouragement, impart information; and evaluate. (Ephesians 6:2; Proverbs 22:6)
- The Role of the Student: Study the scripture and listen to God's direction; obey and have a positive attitude (Proverbs 1:8-9); be attentive in class and ask questions; have necessary supplies and materials; study and complete assigned work on time; be good stewards of God's gifts; be kind and loving to classmates and school personnel.

## **Standards and Objectives**

Character: Live to remind others of Jesus Christ.

Academics: Achieve high performance standards in all subject areas; learn skills to mastery; pursue areas of strength while reaching competency in all areas; connect new knowledge to what is already known.

Arts: Enjoy a variety of arts, and use the God's gifts to grow in honor of Him.

Health: Develop positive habits through exercise, a healthy diet, and good hygiene.

Athletics: Practice the life skills of good sportsmanship, teamwork, respect for competitors, and gracious winning and losing.

Socialization: Relate to people of all ages with a servant's heart.

Maturity: Prepare for responsibilities beyond high school and college.

## **Statement of Faith**

1. We Believe that Jesus is Lord.
2. We Believe the Bible to be the only divinely inspired, infallible, inerrant, and authoritative Word of God.
3. We Believe there is only one living and true God. To Him we owe the highest love, reverence, and obedience.
4. We Believe that the Lord Jesus Christ is the eternal Son of God and Savior of the world. We affirm His virgin birth, sinless life, miracles, and ministry, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His return in power and glory. He now dwells in all believers as the living and ever-present Lord.
5. We Believe that all are sinners; that no one can come to the Father except through Jesus Christ; that only by the grace of God can we repent, confess with our mouths and believe in our hearts that Jesus is the Savior and the Son of God; that He gave His life on a cross and was resurrected for the forgiveness of all sin; and that only through Jesus Christ can we attain the gift of righteousness and eternal salvation.
6. We Believe that the eternal triune God reveals Himself to us as Father, Son and Holy Spirit. The fully divine Spirit of God inspired scripture, exalts Christ, and convicts of sin. He indwells, enlightens and empowers the believer to righteousness through worship, evangelism, and service.
7. We Believe that following the second coming of our Lord Jesus Christ, there will be two resurrections: one to eternal condemnation and the other to eternal life and joy.

## **Parent/Student Commitment**

Student admission to Strong Rock Christian School is a privilege that implies a unique and demanding responsibility of involvement both for the student and for his or her family. As a Christian school, Strong Rock endeavors to correlate its curriculum, its testimony, and its general philosophy with the revealed truth of God's Word.

All students admitted to Strong Rock Christian School must agree to accept and to comply with the responsibilities and privileges of enrollment in Strong Rock Christian School. In addition, parents of students must also agree to cooperate with the school administration and faculty to help their children reach their academic expectations and meet the school's educational objectives.

## **Accreditation**

Strong Rock Christian School is fully accredited. The school holds the Georgia Accrediting Commission certification (GAC) and accreditation from the Southern Association of Colleges & Schools (SACS). Strong Rock is a member of the Association of Christian Schools International.

### **Exemption from State License (Pre-K 3 & Pre-K 4 and After-School Program)**

The Pre-K3 & Pre-K4 and After-School Program of Strong Rock Christian School meets the criteria for exemption from state licensure set forth in Bright From the Start Rule 290-2-2-.05(e)10. Strong Rock will continue to meet the required conditions of Bright from the Start in order to maintain this exemption. Required conditions include, but are not limited to the following:

- Maintain and submit annual proof of accreditation.
- Comply with all applicable requirements for background checks for directors and employees.
- Comply with all applicable local, regional, and state health department, state fire marshal, and local fire prevention guidelines and requirements.

### **Faculty Credentials**

All members of the administration, the faculty, and the staff of Strong Rock Christian School must be personally committed to Jesus Christ and dedicated professionally to serve Him in the context of evangelical Christian education. Members of the faculty and staff are highly trained in their areas of specialty and are certified in their areas of expertise.

### **Governance**

Strong Rock Christian School is operated by a private, legally constituted, independent Board of Trustees, who possesses sole and full authority for setting the policies that govern the school. In addition, the Board of Trustees is responsible for the employment of administrative, faculty, and staff personnel; for oversight in all financial matters, fiscal affairs, and spiritual endeavors; for providing and maintaining a suitable physical plant; and for insuring the quality of academic and curricular programs of the school. The school board accomplishes this through its professional representatives who have the authority and responsibility for the daily management and operation of every aspect of the school.

## **SPIRITUAL LIFE**

### **Chapel**

Strong Rock Christian School chapel services are designed to provide opportunities for students and faculty to grow spiritually, demonstrate praise, and develop a personal relationship with Jesus Christ.

Elementary, academy, and high school chapel services will be held once a week and campus-wide chapel services will be held several times throughout the year. Parents are invited and encouraged to actively participate and join in our worship times. In order to ensure that seating space is available, parents should contact their child's teacher in advance of attending and should check in at the front office upon arrival.

### **Missions**

The mission of Strong Rock Christian School is to glorify God and partner with families in educating and inspiring their children to impact the world for Jesus Christ – The Strong Rock.

This mission will be fulfilled by

- teaching the love of Jesus through local, national, and international mission trips;
- attending and hosting nationally recognized leadership seminars and conventions;
- serving as an instructional site for local and international missionaries; and
- inviting local, national, and international missionaries, Christian entrepreneurs, business owners and leaders to be involved in missions activities.

Missions and Leadership opportunities will include ministering to Strong Rock faculty, staff, students, and parents and hosting local, national, and international mission trips.

## GENERAL INFORMATION

### Daily Schedule

#### Elementary School

Morning Tutorials: 7:25 a.m. – 7:55 a.m. (to be scheduled by individual teachers)

Half-Day Pre-Kindergarten: 8:00 a.m. – 12:00 p.m.

Full Day Pre-Kindergarten – Fourth Grade School Day: 8:00 a.m. – 2:45 p.m.

Afternoon Tutorials: 2:50 p.m. – 3:30 p.m. (to be scheduled by individual teachers)

Chapels: Pre-K – K - Every Tuesday: 9:40 a.m. - 10:10 a.m..

1<sup>st</sup> – 2<sup>nd</sup> Grades - Every Tuesday: 9:00 a.m. – 9:30 a.m.

3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> Grades - Every Tuesday: 8:15 a.m. – 8:50 a.m.

Early Dismissal Wednesdays: 8:00 a.m. – 1:45 p.m.

#### Fifth Grade Transition

Morning Tutorials: 7:25 a.m. – 7:55 a.m. (to be scheduled by individual teachers)

Fifth Grade School Day: 8:00 a.m. – 3:00 p.m.

Afternoon Tutorials: 2:50 p.m. – 3:30 p.m. (to be scheduled by individual teachers)

Chapels: Tuesdays: 8:15 a.m. – 8:55 or 12:30 p.m. – 1:05 p.m.

Early Dismissal Wednesdays: 8:00 a.m. – 1:50 p.m.

## 2010-2011

### Academy/ High School Schedule

Time	Monday	Friday	Time	Tuesday	Thursday	Time	Wednesday
8:00-8:50	1	1	8:00-8:50	1	1	8:00-8:50	1
8:55-9:55	2	3	8:55-9:45	7	4	8:55-9:55	6
			9:50-10:40	2	5		
10:00-11:00	3	4	10:45-11:35	3	6	10:00-11:00	7
11:05-12:05	4	5	11:40-12:25	HS IMPACT/AC Lunch	HS SLI/AC Lunch	11:05-12:05	2
12:10-12:45	HS Lunch	HS Lunch	12:30-1:05	HS Lunch/AC IMPACT	HS Lunch/AC Study Hall	12:10-12:45	HS Lunch
12:50-1:50	5	6	1:10-2:00	4	7	12:50-1:50	3
1:55-3:00	6	7	2:05-3:00	5	2	1:55-3:00	Shall/Clubs
AC Lunch MWF	11:35-12:05 (5/6)						
	11:40-12:10 (7/8)						

Clubs & Activities (Wednesday after dismissal)

Tutorials (to be scheduled by individual teachers)

School Day: 8:00 a.m. – 3:00 p.m. (except on Wednesday, dismissal 1:50)

**Academy Rotation Schedule**

5<sup>th</sup> and 6<sup>th</sup>

Technology (one semester) and Art (one semester)

or

Communication/Study Skills (one semester) and Health/Physical Education (P.E.) (one semester)

7<sup>th</sup> and 8<sup>th</sup>

Spanish and Enrichment course (listed on course selection guide)

**Academy and High School tutoring schedule**

Academy (By teacher)						
6th Grade						
Bailey	Monday	7:25-7:55 AM				
Donaldson	Monday	3:00-3:30 PM				
White	Thursday	3:00 to 3:30 PM				
7th Grade						
Moss	Monday	7:25-7:55 AM				
Winfree	Tuesday	7:25-7:55 AM				
Adams	Tuesday	3:00-3:30 PM				
May	Thursday	7:25-7:55 AM				
8th Grade						
Roberts	Wed	7:25-7:55 AM	For PM times see 8th grade teachers			
Mink	Friday	7:25-7:55 AM				
Spencer	Thursday	7:25-7:55 AM				
Sanders	Tuesday	7:25-7:55 AM				
High School (By Subject Area)						
English	Monday	3:00 to 4:00 PM				
Social Studies	Wed	7:00 to 8:00 AM				
Math	Tuesday	3:00 to 4:00 PM				
Science	Thursday	3:00 to 4:00 PM				
Technology	Everyday	7:30 to 8:00 AM				
Spanish	Tuesday	3:00 to 4:00 PM				
Band	Monday	3:00 to 4:00 PM				

**Office Hours**

Office hours are 7:30 a.m. until 4:00 p.m.

## **Arrival & Dismissal Procedures**

The safety of students is of utmost importance during arrival and dismissal times.

Students may arrive from 7:00 a.m. until 8:00 a.m. Prior to 7:00 a.m., there will be no adult supervision. Beginning at 7:00 a.m., elementary students should be dropped off at the front entrance, and academy/high school students should be dropped off at the rear entrance of the school. Parents with children in the academy and/or the high school, who also have children in the elementary school, may drop all children at the rear entrance. No one should use the turnaround area by the media center to drop off students. This area is for school-related supply deliveries. Academy students arriving in the morning will be supervised in the cafeteria until 7:45 and then directed to homeroom (unless the student has a pass for a tutorial).

If riding to school with an older sibling who drives, an elementary student must be dropped off in front of the elementary school. Elementary school students are not allowed to walk from the parking lot areas.

Students arriving at school after 8:00 a.m. must be signed in at the elementary or academy/high school office. Parents of elementary students must walk students who are late into the building for this purpose.

For dismissals, students must be picked up in the carpool line. Parents are asked to please remain in cars during the carpool process. No walk-ups are allowed. Please allow adequate time for after-school appointments and activities. **In order to avoid constant interruptions during the last instructional period of the day, students, who need to check out in the afternoon, must check out at least 30 minutes prior to dismissal of school.**

In order for teachers to provide a safe dismissal, please send a note with your child to school informing his/her teacher of any changes in after-school procedures.

## **After-School Enrichment Program (ASEP)**

An after-school program is offered for all students. The program is designed to stimulate students' spiritual, social, physical, and intellectual abilities through participation with their school peers. The safety and security of students during the after-school hours is a major purpose of the program. The after-school program provides quality after-school care for students in a fun, safe, educational, and caring environment.

A tuition fee of \$60 weekly/\$15 daily funds the cost for operation of the school facilities during the extended hours. **Parents who utilize the ASEP for one hour or less on Wednesdays will be charged a \$5 fee.**

Parents should pick students up by 6:00 p.m. each day. Late fees are effective at 6:01 p.m. at a rate of \$1.00 per minute.

The program is not operated during school vacation and holiday periods or on teacher in-service days. If Strong Rock Christian School closes due to inclement weather, students should be picked up immediately. **If your student is not picked up and/or is left unsupervised 30 minutes after dismissal he or she will be placed in the ASEP and the student's account will be charged the \$15 daily fee.**

### **Student Storage**

Students will be assigned a storage space in their homeroom and will be given the opportunity to retrieve books and materials throughout the day.

### **Lost/Found**

The lost and found department will be located in the school store.

### **Safety Drills**

Strong Rock Christian School has a comprehensive crisis management plan. This plan includes specific procedures for fire drills, tornadoes, etc. Teachers are asked to review important procedures with their students on a regular basis. A copy of the exit locations for fire/tornado drills is posted in each classroom.

### **Dining Services**

Sage Dining Services will provide breakfast and lunch for our students. Sage provides managers and chefs as well as creative menus and well-trained staff to transform our on-site food service into a memorable dining experience.

Breakfast will be served between 7:00 a.m. and 7:45 a.m. and will be debited from the student's account. Lunches will include all you can eat salad, deli, and dessert bars as well as hot entrees, vegetables, soup and drinks. SAGE Dining will continue to provide desserts with lunch, but vending machines will be available for academy and high school students to purchase ice cream and snacks. Elementary students will be allowed to purchase ice cream on designated days for their grade level.

The best part of the lunch plan is that it is included in tuition so there are no meal tickets to keep up with or milk money to remember.

### **Student Vehicles**

No student may drive and possess a vehicle on campus until he/she has a valid Georgia driver's license. Strong Rock Christian School is a closed campus; students are not permitted to leave the premises until dismissal time without special permission. **Being able to drive and possess a vehicle on the premises of Strong Rock Christian School is a privilege and not a right; the privilege may be revoked at any time.**

Strong Rock Christian School licensed student drivers must abide by all of the following regulations:

1. The vehicle must be registered with the Strong Rock Christian School high school office. A copy of the student's current driver's license and insurance card must be on file in the office. Should changes occur, this must be updated. A current parking sticker will be issued and must be displayed in the lower corner of the driver's side of the windshield.
2. All speed limit signs, traffic directional flow, and other traffic signs must be obeyed.
3. The vehicle must be parked in the assigned parking space.
4. Students may not go to the vehicle during the school day.
5. If a student driver is to transport other students to or from school, or school functions, the parents/legal guardians of the driver must give written permission for the specific individuals to ride with their son or daughter. This written permission must be on file with the school.
6. Parents/legal guardians of students who are transported from school by another student driver must have that driver listed on their son/daughter's release form.
7. Students may not have any item in their vehicles that is not allowed at school. This includes, but is not limited to, knives, guns, drugs, alcoholic beverages, tobacco products, etc.
8. Offensive and inappropriate bumper or window stickers are prohibited.
9. Music should not be played from a vehicle loud enough to be heard outside the vehicle with the windows down.
10. Strong Rock Christian School reserves the right to inspect the vehicle if deemed necessary by the administration.
11. Any transfer of the vehicle during the school day (such as the parent picking it up, etc.) must be reported to the high school office.
12. No vehicle may carry more riders than there are seat belts.
13. All vehicles, drivers, and riders are not only under Strong Rock Christian School guidelines but also under the laws of the State of Georgia when on campus or at Strong Rock Christian School functions.
14. If a driver is to check out of school before dismissal time (for example, for a doctor's appointment), a note from the parent/legal guardian must be brought in that morning to the high school office, and the parent/guardian will be called by the school for verification.
15. When a driver must leave school during the day unexpectedly (for sickness, home emergency, etc.) the parents/legal guardians will be contacted by the school office before the student is allowed to leave the campus.
16. Strong Rock Christian School may revoke the driving privilege at any time. After reviewing the circumstances, the privilege *may* be restored.
17. All information on the Student Driver Vehicle Registration form must be kept current.
18. No parking permit is to be transferred, sold, or given to another student.
19. Vehicles should be locked, and valuables should not be left in the vehicle. The school assumes no responsibility for stolen items.

20. All drivers and occupants of motor vehicles shall comply with any direction(s) given by authorized school personnel.
21. Any vehicle improperly parked or without a parking permit will be towed away at the owner's expense.
22. Strong Rock Christian School assumes no responsibility for any damage or loss to motor vehicles driven or parked on campus.
23. Upon arrival at school, students are required to enter the school building. Students are not allowed to sit in their cars at any time during the school day.
24. Students must leave campus within ten minutes of dismissal unless they are participating in after-school activities.
25. Strong Rock Christian School reserves the right to change periodically the rules and regulations governing the use of parking facilities. Student drivers will be bound by any such changes.
26. Any incident reported and verified involving misconduct or lack of safety at any time may cause a student's driving privilege to be temporarily or permanently suspended or revoked.

First Offense: Warning

Second Offense: One-week driving suspension

Third Offense: Suspension from driving for one semester or permanently

### **Telephone Use**

School telephones are business telephones and are not to be used for personal conversations. No student will be called to the telephone unless it is an emergency.

### **Cell Phones**

Cell phones are permitted on campus. **However, they may not be seen or heard during the hours 7:45 AM- 3:00 PM for Academy and 8:00 to 3:00 for High School.** Cell phones may not be placed on silent, vibrate, or in any other mode aside from being completely turned off.

The phones in the administrative offices will be available for emergency use and other urgent matters. Teacher's phones are not to be used without teacher permission and supervision.

If a student is seen with his or her cell phone during the school day, the following will be applied during an academic year:

First Offense: Student will receive one demerit. Teachers will turn in the phone to the assistant principal during the day of the offense. It will not be returned until the parent picks the phone up from administration.

Second Offense: Student will receive one demerit. Administrative conference will be scheduled with the parent.

Third Offense: Student will receive Saturday School and the phone will be held for a minimum of one week.

Fourth Offense: Student will not be allowed to bring a cell phone for the remainder of the school year.

\*\*\*The teacher may ask any student to leave personal belongings and cell phones in the classroom when students ask to leave for any reason\*\*\*

\*\*\*Any communication that takes place using cell phones, e-mail, and internet that contains inappropriate language, communication regarded as bullying, and/or inappropriate content/pictures/messages will be addressed by administration in line with SRCS discipline policies\*\*\*

### **Electronic Devices**

We understand that some people learn better by listening to music, etc. However, due to certain safety issues, distraction of others, and our desire to promote peer interaction, **Strong Rock Christian School has taken the zero tolerance stance on these devices during the school day.** Use of Ipods or other electronic devices is not allowed during the school day 7:45 to 3:00 for Academy and 8:00 to 3:00 for High School. Students should not have these items turned on for any audio-visual activities. Text messaging is not allowed. Strong Rock Christian School is committed to maintaining a safe and appropriate learning environment for all learners.

If a student is found in violation of this policy, the above actions stated in our cell phone policy will be enforced.

### **Field Trips**

Academic field trips that expand and enhance the curriculum at your child's grade level will be scheduled throughout the year. Field trips enable teachers to expand the students' learning beyond the walls of the classroom and make a valuable contribution to a student's education.

Any student, who does not attend a scheduled field trip, is expected to be present at school during the trip and will have learning activities provided at school in a classroom setting. These assignments may or may not relate to the field trip, because the experiences from a field trip cannot be duplicated in the classroom.

Parents are encouraged to go along to help supervise children however, siblings will not be allowed. Details on each field trip will be sent home prior to the trip.

Any student who has been referred to administration for a discipline incident may be asked not to attend the trip or be required to have a parent chaperone the trip.

## **Web Site**

Updated school information can be found on the Strong Rock Christian School website at [www.StrongRockChristianSchool.com](http://www.StrongRockChristianSchool.com) or [www.strong-rock.com](http://www.strong-rock.com). Pre K through Fourth Grade has set up a blog for families to view. A link to each blog can be found on the school's website. These blogs will include pictures and pertinent information for the specified grade.

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## LEVELS AND COURSE OFFERINGS

### Elementary School

Our elementary program educates those enrolled in three-year-old pre-kindergarten through fourth grade. Children will be busy daily, reading, singing, and playing musical instruments, writing and publishing stories, solving problems, exploring computer skills, actively listening, painting pictures, playing outside, and role playing, while worshipping and glorifying God through each of the activities.

Our faculty and staff will work together to ensure a quality atmosphere where children are taught in the context of daily life; they will be taught softly, gently, and consistently. The seamless curriculum founded on a Biblical Worldview, and measured by National Standards with performance-based assessments, ensures that all students master the content being taught.

We are excited about providing a classroom environment where children will have opportunities to pursue spiritual, as well as academic excellence.

### Fifth Grade Transition

The fifth-grade year is designed to be an exciting transitional experience for students as they leave elementary school and move to the academy. The curriculum founded on a Biblical Worldview, and measured by National Standards with performance-based assessments, ensures that all students master the content being taught with a continued emphasis on reading comprehension and writing. Students participate in the academy rotation for enrichment classes, and student leadership is emphasized. **Fifth grade students will participate in both elementary and academy activities, so fifth grade is noted in both areas at various places throughout the handbook.**

### Academy

Strong Rock Christian School serves students in grades 5-8 in a unique structure for middle school. Our 5<sup>th</sup> through 8<sup>th</sup> grade students will be part of the Strong Rock Academy. The Academy emphasizes strong academic standards in a Christ-centered environment. Our mission is to glorify God in all that we do. This is especially important in the critical middle school years. Students will have the opportunity to learn about God, clarify and strengthen their faith, and worship on a regular basis. Weekly chapel services, Bible classes, and Biblical integration throughout the academic day will provide the basis for each student's spiritual growth.

The instructional day for the Academy will also include classes in mathematics, language arts, science, and social studies. We believe our students who enter will already be on an advanced track. However, we will provide accelerated tracks in some classes for selected students. The curriculum will be the same,

but the pace or assignments may differ. Fifth grade students will study general science; 6<sup>th</sup> grade, earth science; 7<sup>th</sup> grade, life science; and 8<sup>th</sup> grade, physical science. In mathematics students will progress from general mathematics to pre-algebra, Algebra I, and Geometry, depending on background and mathematical aptitude. Students who study Algebra I or Geometry in the middle grades will earn one unit of high school credit. Also, students will earn one unit of high school credit when successfully completing Physical Science in the 8<sup>th</sup> grade. 7<sup>th</sup> and 8<sup>th</sup> grade will study Spanish I, which will carry one unit of high school credit. Students will also have the opportunity to study band, chorus, class piano, music fusion, drama, art, physical education, health, strength training, study skills, communications, and technology as enrichments.

The faculty and staff of the Academy are all highly qualified professionally and love the Lord deeply. They will work together to provide the type of environment that is critical for the success of our students. We believe that a well-rounded education incorporates roles for all stakeholders. The number one role established for students, parents, and teachers is to study the scripture and listen to God's direction and all will be good stewards of God's gifts of knowledge; equipping the children that we are responsible for to impact the world for Jesus Christ (Ephesians 4:12-13).

### **High School**

The high school consists of grades 9-12. The high school will emphasize strong academic standards in a Christ-centered environment. Our mission is to glorify God in all that we do. This is especially important in the critical high school years as our students grow, change, and confront the challenges that the adult world brings.

Students will have the opportunity to learn about God, clarify and strengthen their faith, and worship on a regular basis. Weekly chapel services, Bible classes, and Biblical integration throughout the academic day will provide the basis for each student's spiritual growth. The instructional day for high school students includes opportunities to study mathematics, science, social studies, foreign language, and English. In each of the core academic courses of study, curriculum standards and instruction will focus on preparing our students for college and careers.

It is our assumption that Strong Rock graduates will attend college. Our minimum course of study will reflect the admissions requirements of highly respected public and private universities throughout the nation and world. Advanced Placement courses will be offered in each content area as students complete the prerequisite coursework. Our Advanced Placement course offerings include American Literature, British Literature, Calculus, Statistics, Chemistry, United States History, World History, and Spanish. In the near future we will be adding Studio Art, Biology, Physics, Statistics, Government, and Economics.

Specific graduation requirements will be consistent with those required by the state of Georgia and other private and/or Christian schools that serve college-preparatory students. Students will also have the opportunity to study music in band, chorus, and class piano. The fine arts department also includes drama/theater arts and visual arts. Physical education courses include life fitness and health as well as strength training. Various computer applications will comprise the curriculum for our technology courses. The instructional day will be extended for students who wish to participate in a variety of extra- and co-curricular activities, including a variety of special interest and honors clubs and a full roster of athletic team sports.

The faculty and staff of the high school are highly qualified professionally and love the Lord deeply. They will work together to provide the type of environment that is critical for the success of our students. We believe that a well-rounded education incorporates roles for all stakeholders. The number one role established for students, parents, and teachers is to study the scripture and listen to God's direction and all will be good stewards of God's gifts of knowledge; equipping the children that we are responsible for to impact the world for Jesus Christ (Ephesians 4:12-13).

## **Course Offerings**

### Elementary

- Bible
- History/Geography
- Language Arts
- Mathematics
- Phonics (Pre-K – 2<sup>nd</sup> Grade)
- Reading Comprehension
- Science/Health
- Writing

### Elementary Specials Classes

- Art
- Music
- Technology (computer lab)
- Physical Education

### Academy (grades 5-8)

- Bible
- Language Arts
- History
- Mathematics
- Advanced Pre-Algebra (7<sup>th</sup>)
- Pre-Algebra (7<sup>th</sup>)
- 8<sup>th</sup> Grade Algebra
- Algebra I - (8<sup>th</sup> – full year, carries one unit of high school credit)
- Geometry - (8<sup>th</sup> – full year, carries one unit of high school credit)

- World History (6<sup>th</sup> and 7<sup>th</sup>)
- US/Georgia History (8<sup>th</sup>)
- 5<sup>th</sup> Grade Science
- Earth Science (6<sup>th</sup>)
- Life Science (7<sup>th</sup>)
- Physical Science (8<sup>th</sup> – full year, carries one unit of high school credit)
- Spanish I (8<sup>th</sup> – full year, carries one unit of high school credit)
- Spanish IA(7<sup>th</sup>)

#### Semester Rotation Academy Enrichment Classes (5<sup>th</sup> and 6<sup>th</sup>)

- Physical Education/Health
- Study Skills/Communications
- Computer Applications
- Art

#### Elective Academy Enrichment Classes (Full Year – 5<sup>th</sup> – 8<sup>th</sup>)

- Chorus
- Band
- Music Fusion/Team Sports
- Class Piano
- Drama
- 4 Fitness ( 7<sup>th</sup> and 8<sup>th</sup> only)

#### High School (Grades 9-12)

- Biblical Studies
  - Bible I – The Life of Christ
  - Bible II – Spiritual Leadership
  - Bible III- Foundations of Christianity
  - Bible IV- Apologetics
  - Online College Level Bible – World Religions
- English
  - English I – Survey of Literature, Grammar, & Composition (Honors Available)
  - English II – World Literature, Grammar, & Composition (Honors Available)
  - English III – American Literature, Grammar & Composition (Honors Available)
  - AP American Literature, English Language and Composition
  - English IV- British Literature, Grammar, and Composition (Honors Available)
  - AP English British Literature, English Language and Composition
  - College English – English 101
- Mathematics
  - Algebra I
  - Honors Geometry
  - Geometry
  - Honors Algebra II
  - Algebra II
  - Advanced Algebra and Trigonometry

- Honors Pre-Calculus
  - Statistics
  - AP Calculus
  - AP Statistics
- Science
  - Physical Science (transfers only)
  - Biology
  - Honors Biology
  - Chemistry
  - Honors Chemistry
  - AP Chemistry
  - Anatomy and Physiology
  - Honors Physics
  - Physics
- Social Studies
  - World Geography
  - AP Human Geography
  - World History
  - Honors World History
  - AP World History
  - US History
  - Honors US History
  - AP US History
  - Government
  - Economics
  - Political Leadership
  - Financial Peace
  - Online College Microeconomics
  - Online College Psychology and Sociology
- Foreign Language
  - Spanish I
  - Spanish II
  - Honors Spanish II
  - Honors Spanish III
  - AP Spanish IV
  - College Spanish
- Technology/Career
  - Computer Applications
  - Web Page Design
  - Graphic Design
  - Journalism (Yearbook)
  - Mentorship
  - Marketing
- Fine Arts
  - Art (sculpture, painting, drawing)
  - Band (All levels)
  - Chorus
  - Drama
  - Class Piano
- Health & Life Fitness
  - Health/Life Fitness (Physical Education)
  - Strength Training

## ACADEMIC GUIDELINES

### Graduation Requirements & Honors

Students must earn the indicated credits in each of the following areas:

<u>Units</u>	<u>Content Area</u>	<u>Required Specific Courses of Study</u>
4	Bible	(or additional elective if transferring into SRCS)
4	English/Language Arts	English Literature required
4	Mathematics	Must include Algebra I (or equivalent), Geometry, Algebra II, and one to two advanced college preparatory mathematics courses
4	Science	Must include Physical Science, Biology, Chemistry, and one other Science course (Anatomy, Physics, AP Chemistry, etc.)
3	Social Studies	Must include US History, World History, Government ½ unit, and Economics ½ unit
1	Health/PE	½ unit of health; ½ unit of life fitness
1	Fine Arts or Technology	May choose from chorus, band, class piano, visual arts, drama, yearbook journalism or any computer course
2	Foreign Language	Must be 2 units of the same language
2	Elective	May be Academic, Fine Arts, Technology, Physical Education, or Foreign Language
25	Total Units	

Any adjustment to graduation requirements will be approved by the administration at the time of course selection.

Students may choose to fulfill the requirements for one or more of the following Diploma Seals of Excellence:

- Fine Arts – 4 units in chorus or band, class piano, visual art, or drama/theater with a 3.0 GPA; at least two units must be from the same fine arts discipline.
- Technology – 4 units in computer applications with a 3.0 GPA.
- World Languages – 4 units in Foreign Language with a 3.0 GPA; at least two must be from the same language.
- Distinguished Achievement – 4 units in Advanced Placement courses with a grade of 3 or above on the AP exams for each.
- Athletic Achievement - 8 varsity letters during their high school career.
- Service Ministry – 24 hours of acceptable service each year of high school.

## **Grading Scale**

### Pre-Kindergarten

Developmental Checklist

### Kindergarten and Grade 1

E = Excellent

S = Satisfactory

N = Needs Improvement

U = Unsatisfactory

### Grading Scale Grades 2 through 12

Letter Grade	Numerical Grade	Description	Quality Points
A	90-100	Excellent Work	4.00
B	80-89	Above Average Work	3.00
C	74-79	Average	2.00
D	70-73	Below Average Work	1.00
F	Below 70	Failing Work	0.00

### Grades K through 12 Conduct Grades

S – Satisfactory

N – Needs Improvement

U - Unsatisfactory

## **Grade Point Average (GPA)**

Secondary school students (Academy and High School) are required to maintain at least a 2.0 grade point average during any two consecutive semesters. Exceptions may be made for students who have a grade point average of less than 2.0 but have not failed any courses during the semester in question.

Grade point averages are used to measure a student's academic achievement and to determine a student's class rank. Strong Rock Christian School calculates the GPA according to national standards set by the National Center for Education Statistics (NCES) and based upon Carnegie Units of Instruction. GPAs are derived from a four-point system based upon the letter grades. Numerical grades of 90 to 100 (A) earn 4.0 points; grades of 80 to 89 (B) earn 3.0 points; grades of 74 to 79 (C) earn 2.0 points; grades of 70-73 (D) earn 1.0 points; and grades of 69 or less (F) earn 0 points. Courses classified as Advanced Placement earn 1.0 additional GPA point. All courses taken once a student enters as a freshman are included in the overall GPA.

1. Grade point averages (GPA) are calculated for each student in grades 9-12 at the end of each semester.
2. High School students who have a GPA under a 2.0 any given nine week period or who fail two or more classes and Academy students who fail two or

more classes will be placed on **academic probation** for a period of nine weeks. While on **academic probation** the student must have a weekly report signed by each teacher (in the classes that the student has a 69 or below) as well as attend a minimum of one hour of tutorial or study hall each week per course. Students may participate in extracurricular activities while on probation, but administration reserves the right to suspend all after school activities for the student. In addition, each student's academic standing will be reviewed to determine if Strong Rock is the appropriate setting for the student.

3. If, by the end of the nine week period, the student's GPA has not improved to at least 2.0 (for the current 9 weeks) or previously failed classes are still not a 70 or above, the student will be placed on **academic suspension** and the principal will meet with the parents to discuss the student's academic concerns. Academic suspension will also include a weekly progress report signed by each teacher and one hour of tutorial or study hall per course. In addition, each student on suspension will not be able to participate in extracurricular activities at Strong Rock Christian School. The length of the suspension period will be at the discretion of the principal and teacher advisors on the basis of academic improvement. In addition, each student's academic standing will be reviewed to determine if Strong Rock is the appropriate setting for the student.

### **Honor Graduates**

Students who achieve certain academic distinctions through earned grade point average will be graduated upon recommendation of the faculty with institutional honors as follows:

Summa Cum Laude	4.0 GPA
Magna Cum Laude	3.7 GPA
Cum Laude	3.5 GPA

### **Elementary School Academic Honors**

#### Principal's Honor Roll (Grades 2-4)

- Students must make all A's and S's on their report card in each semester for each nine-week grading period.

#### Honor Roll (Grades 2-4)

- Students who earn all A's and/or B's in every area and receive no U's under the work habits section of the report card, including conduct area grades.

#### Patriot Award (Grades 1-4)

The Patriot Award will be given to one student per classroom for exemplary Christian character. Teachers will recommend students for this award based on their conduct, work habits, relationship with other students, respect for teachers, and servant leadership.

### Legacy Award (Grade 5)

The Legacy Award will be given to a student at the highest grade level in the Elementary (5). This award will be selected by administration in conjunction with faculty and staff based on the complete overall student who is impacting Strong Rock Christian School eternally.

## **Academy and High School Academic Honors**

### Honor Roll

Honor rolls will be published each semester (Semester 1 and Semester 2 Term 3 will be recognized at the awards ceremony). Students who earn all A's (4.0 GPA) for the semester (or term 3) will be listed on the Exemplary Academic Honor Roll. Students who earn all A's and B's for the semester (or term 3) with a minimum 3.5 GPA will be listed on the Principal's Honor Roll. Students with academic credentials to be listed on an honor roll must have no grade less than an "S" in conduct and no office discipline referrals.

### Patriot Award (grades 5-12)

The Patriot Award will be given to one female and one male student at each grade level for exemplary Christian character. Teachers will recommend students for this award based on their conduct, work habits, relationship with other students, respect for teachers, and servant leadership.

### Legacy Award (grades 8 and 12)

The Legacy Award will be given to a student at the highest grade level in the Academy (8) and the High School (12). This award will be selected by administration in conjunction with faculty and staff based on the complete overall student who is impacting Strong Rock Christian School eternally.

## **Grading Policy**

Progress reports will be issued at the end of each 9-week grading period. Semester grade reports are issued two times per year at the end of the first and second semesters. Credits toward graduation are recorded on the grade reports at the end of each semester.

Using RenWeb technology, parents may review student progress at any point during the grading period. Parents are encouraged to schedule conferences with teachers to discuss a student's progress at any time during the grading period.

## **Class Schedules**

Student placement in classes and courses will be at the discretion of Strong Rock Christian School. Parents may not request particular teachers, but may request assignment to honors and advanced placement courses based on established criteria. However, this must be approved through the high school administration. Also, high school students may have to take online courses during the school day to maximize the school schedule.

## **Honor Courses**

All Strong Rock courses are competitive, college-preparatory courses in their scope and sequence. Honors classes are designed to take the accelerated student an extra step in terms of analysis, depth of coverage, and pace. To enter any honors course at Strong Rock, students are evaluated according to four criteria:

1. A grade of 85 and above in the regular class
2. An above average score on standardized tests
3. Student motivation and parental support
4. Teacher recommendation

Students in honors classes are expected to be individuals capable of demonstrating higher level critical thinking, independent study habits, strong reading ability, and easy mastery of basic and advanced skills and concepts. The nature of an honors course is distinctive, creating a unique environment for learning that allows for significantly different educational approaches to the material studied. Students in the honors class will usually be responsible for content material covered in the regular class plus additional advanced materials and assignments. Because of the nature of the subject, a clear differentiation is evident in the curriculum, even though a few of the assignments may be similar. The honors classes are also designed to become more rigorous each year, demanding an increase in the students' commitment to the subject matter, not just an intellectual capability. Students must continue to be motivated to participate in the honors program.

Students may enter honors courses in the middle school on a trial basis. The student must receive a recommendation from the current teacher in the content area during the registration time in the spring. The student and parent must signify that they know the ramifications for signing up for an honors course. A student can be withdrawn from the honors track in middle school if he/she receives a grade lower than 86. Each year students in both regular and honors classes are re-evaluated as to the appropriate placement in the program. Parents who wish to place their student in an honors level course, overriding the above criteria, must receive administrative approval.

Any high school student who passes an honors course will be awarded a half quality point (.5) on his or her GPA. Report cards and transcripts will reflect a weighted average. Extra points are not added to numerical grades.

## **Advanced Placement Courses**

Strong Rock Christian School makes every effort to offer Advanced Placement and other specialized-level courses. Such courses are designed to prepare students uniquely for the possibility of testing with a view to attain advanced college and university credit. For this reason, these courses are especially rigorous regarding the high level of their requirements (i.e., in-class interaction, homework, and testing). Students and their parents should understand that admission to these courses depends upon more than mere enrollment; students

must establish demonstrated proficiency and a propensity for excellence in the academic area. Minimum qualifications for student admission to such courses include obtaining written parental permission, establishing and maintaining a high “B” average in all previous work in the subject area, and approval by the instructing teacher and principal. Additional admission and retention requirements may apply (i.e., maintaining a minimum class average as determined by the teacher).

Strong Rock will add one quality point (1.0) to the student’s Grade Point Average (GPA) for each semester of Advanced Placement coursework. The student must have passed the Advanced Placement course before one quality point is added to compute the GPA. Extra points are not added to numerical grades.

Letter Grade	Numerical Average	Quality Points
A	90-100	5.00
B	80-89	4.00
C	74-79	3.00
D	70-73	2.00
F	0-69	0.00

### **Assessments**

Strong Rock Christian School will administer the following nationally normed assessments:

Assessment	Grade(s) Administered	Description
CTP4	K - 8	CTP4 is administered in the spring of each academic year in order to obtain detailed data regarding student achievement in reading, language arts, and mathematics.
Stanford Achievement Test	K – 8	The Verbal and Math sections of the Stanford Achievement Test are administered each fall.
Explore	9	Explore is the first of a series of three tests administered by the American College Test (ACT). Explore measures verbal, numerical, and reasoning abilities and helps students explore personally relevant career options based on an interest inventory.
Plan	10	Plan, the second in the series of three tests administered by the American College Test (ACT), measures academic ability and relationships to career choices.
PSAT	9-11	The PSAT is produced by the College Board and will be administered each fall. The PSAT measures verbal, mathematics, and written

		abilities, and is practice for the SAT.
PSAT/NMSQT	11	The PSAT, in combination with the National Merit Scholarship Qualifying Test, is administered each October to eleventh-grade students.
SAT & ACT	Available to 11 & 12	One of these two tests is required by over 90% of all colleges in the United States. Each of these tests is administered approximately five times each year, usually on Saturday. Published testing dates are available in the guidance office. Students must check with the colleges that they are considering to determine which of the two tests should be taken. Many students will want to take both assessments multiple times. Students are responsible for registering for and taking these college entrance examinations at their own expense. <b>These tests will not be offered at STRONG ROCK CHRISTIAN SCHOOL during the 2010-2011 school year, but may be taken at another testing site.</b>

### Homework

Homework is an important aspect of a good education. It is essential to ensure the academic success of students. If the teacher deems the assignment to be severely sub-standard, he/she may require the assignment to be redone, and the grade is lowered appropriately. Any assignment turned in that is illegible will not be accepted. The student will have to rewrite the assignment and will have the grade lowered accordingly.

The following will serve as guidelines for homework. These times do not reflect daily study times necessary to prepare for quizzes and tests, or time spent on long-term projects.

- Kindergarten assignments average 20 minutes and includes short reading passages.
- Grade 1 homework averages about 20 minutes and includes short reading assignments.
- Grade 2 homework averages 35 minutes.
- Grades 3-4 homework averages 45 minutes.
- Grades 5-8 homework averages 60 minutes.
- Grade 9-12 homework averages 90 minutes.

Students in honors and/or advanced placement courses must expect more homework than those taking regular courses of study.

**When students in the Academy** do not turn in homework assignments unrelated to an absence on the due date, teachers may penalize the assignment, after grading for accuracy, an additional 11 points per day as a penalty for the late work. At the end of the second semester, any senior with an “A” average in any class and in good behavior standing will be eligible to exempt any final exam.

## **Withdrawal Policy**

Students have the first two weeks of each semester to request a schedule change. These can only be approved by the guidance office and/or administration. In addition, each student who desires to withdraw a class must submit a letter of request to the guidance office with a full explanation of the hardship. These requests will only be considered during the first six weeks of each semester. Each student who is granted a withdrawal request will still have the grade earned reflected on the transcript annotated with a "W".

## **Exam Exemption**

Any student with an "A" average in any class and is in good behavior standing will be eligible to exempt a final exam. Eighth grade students can only exempt one final exam and it must be in a high school credit course. All high school students can exempt up to two final exams.

## **Student Records**

The school maintains a permanent cumulative file on all Strong Rock students. Records of health, grades, standardized test scores, reports of parent conferences and disciplinary action make up most of the content of these records.

- Strong Rock will release student grades, achievement test scores, and other information upon the written request of another school system, when such request contains both the signature of an authorized school official and the signature of at least one parent/legal guardian on a form to be supplied by the receiving school.
- Transcripts of a student's grades will be provided free upon request of the student's parent/legal guardian. The transcript will include the full record of grades plus any achievement test scores.
- Transcripts given to a parent or student are unofficial copies. Official transcripts must be sealed in a Strong Rock Christian School envelope and mailed directly to another educational institution.
- No school records, other than the transcript defined above, will be released to a student's parent/legal guardian or any agency other than another school or scholarship related program.
- Confidentiality of cumulative records will be maintained. The professional staff or other approved persons may have access to the records under conditions specified by the principal.
- Records and transcripts will not be released when a student's account is not paid in full at the end of the school year or is delinquent during the school year.

## **Promotion Requirements**

Students in grades K – 4 are evaluated on an individual basis. A rubric will determine if retention is needed.

Students in grades 5 – 8 must pass reading, language arts, and mathematics in order to be promoted to the next grade. The students' promotion will also be based on rubrics filled out by teachers for students who are not meeting academic or maturity standards. In order to be promoted to grades ten through twelve, students must earn six, twelve, and eighteen cumulative units of credit in grades nine, ten, and eleven respectively.

## **Transfer Credits**

Students who transfer from public or private schools will not be required to make up the Bible requirement for graduation. Other electives will be used to fulfill the total number of required credits. Transfer grades will be entered on Strong Rock's transcript as they are listed by the sending school. Transfer students must attend Strong Rock Christian School for two (2) years before being considered for Valedictorian or Salutatorian.

## **Academic Probation**

Academy and High School Probation see GPA section.

Subjects taken for high school graduation credit must be passed for the semester, or the subject must be repeated. **Students will not be allowed to make up failed classes at Strong Rock Christian School.** Strong Rock Christian School will accept credits from any accredited summer school program done through a district, Georgia Virtual school online classes, or another program pre-approved by Strong Rock Christian School. These must be made up by the student during summer school or through the online avenue. Therefore, students must be diligent to do their best academically to avoid receiving failing grades.

Strong Rock Christian School feels that with the proper study habits, attention in class, and proper motivation from home, this academic probation policy will rarely need to be enforced. It is certainly the great desire of the staff at Strong Rock Christian School to see each student advance spiritually and academically. Strong Rock Christian School reserves the right to dismiss students who do not apply themselves academically. This assessment usually, but not always, occurs after each nine week grading period.

## **Service Ministry Projects**

All elementary classes have the opportunity to participate in service ministry projects during the year. These projects might include, but are not limited to, a canned food drive for needy families, writing cards to shut-ins, or participating in the Angel Tree Christmas Program.

All Academy and High School students will be required to complete six hours of service ministry each semester. Students may work individually, in small groups, or as a class depending on the scope and complexity of the project. Service Ministry Projects may span more than one grading period with the approval of the student's Bible teacher. The project must be completed outside of the school day unless approved by administration.

Service Ministry Projects are 10% of the student's Bible grade. The 10% will be divided into two parts: 5% for the proposal and 5% for the report. Due dates will be given at the beginning of each semester. All students are expected to complete his or her project with excellence as unto the Lord. Administration and/or Bible teachers may refuse to accept a project that is not completed with quality work.

### **Media Center**

Strong Rock's media center is designed to complement and enrich the curriculum. It contains books, magazines/journals, vertical files, reference CD's, DVD's, videos, videocassettes, and computers for internet research.

#### Elementary students:

- May check out two books
- PK & K may check out one book
- Should bring ID card each visit
- May keep the book(s) for one week
- May renew book(s) twice
- Notices for overdue and lost books will be sent out weekly
- No check out until book(s) returned
- Must have a pass from the teacher
- Must use correct media center

#### Academy/High School students:

- May check out three books
- Should bring ID card each visit
- May keep the book(s) for two weeks
- May renew book(s) twice
- Overdue notices will be sent out weekly
- A fine of \$.05 will be assessed for each school day late (maximum fine \$5.00)
- No check out until book(s) returned or replacement value of book has been paid
- Must have a pass from the teacher
- Must use correct media center etiquette

The media center will be open from 7:35 a.m. to 3:30 p.m. to allow students and faculty the opportunity to use its resources on a regular basis. The media center staff is always willing to help students with research or to locate materials within the center. Groups of four may be admitted by prior arrangements between the media center staff and the teacher. If an entire class is scheduled, the classroom teacher will accompany them.

### **Internet Use**

The Internet is an incredible tool for students to use in research. It allows students access to libraries, universities, and other sources of information. The

desire of Strong Rock Christian School is to allow student's access to the resources available as long as they comply with the following guidelines.

1. Students will be allowed online only with teacher supervision.
2. Online time will be strictly limited to research only; no e-mail or chatting will be allowed unless special permission is given by the teacher.
3. Students must limit the size of downloads, as there is a limited amount of time in class and downloads must be completed by the end of class. Copyrighted or licensed programs may not be downloaded.
4. Students should not intentionally damage or make changes to Strong Rock Christian School computer equipment.
5. Ordering materials via the Internet is prohibited.
6. Information on the Internet is unregulated. Although Strong Rock Christian School uses security programs to screen the information available, some material may not be in keeping with the philosophy of Strong Rock Christian School. It is the responsibility of the user to discern the truth and accuracy of some information.
7. Use of the Internet is a privilege. Abuse of the school's policy will result in the loss of that privilege and possible disciplinary action.
8. Use of the Internet on school computers signifies agreement with this policy. Students and parents/legal guardians must sign the school's Internet policy.

### **E-Mail Accounts**

Students in grades 5<sup>th</sup>-12<sup>th</sup> will be given a Strong Rock Christian School e-mail account with family approval. The SRCS emergency information card that is completed each year will have a portion that should be signed if the family wants the student to be given an e-mail account.

### **Tutorials**

The program of studies at Strong Rock Christian High School is rigorous. Much is required of our students. However, while we set high standards, we do all we can to help students achieve those high standards. One means for doing this is tutorial classes. Teachers regularly meet with students, either individually or in small groups, to give additional help as needed with the course work. These tutorial sessions may take place before or after school by appointment with the teacher.

Academy (By teacher)						
6th Grade						
Bailey	Monday	7:25-7:55 AM				
Donaldson	Monday	3:00-3:30 PM				
White	Thursday	3:00 to 3:30 PM				
7th Grade						
Moss	Monday	7:25-7:55 AM				
Winfree	Tuesday	7:25-7:55 AM				
Adams	Tuesday	3:00-3:30 PM				
May	Thursday	7:25-7:55 AM				
8th Grade						
Roberts	Wed	7:25-7:55 AM	For PM times see 8th grade teachers			
Mink	Friday	7:25-7:55 AM				
Spencer	Thursday	7:25-7:55 AM				
Sanders	Tuesday	7:25-7:55 AM				
High School (By Subject Area)						
English	Monday	3:00 to 4:00 PM				
Social Studies	Wed	7:00 to 8:00 AM				
Math	Tuesday	3:00 to 4:00 PM				
Science	Thursday	3:00 to 4:00 PM				
Technology	Everyday	7:30 to 8:00 AM				
Spanish	Tuesday	3:00 to 4:00 PM				
Band	Monday	3:00 to 4:00 PM				

## **Textbooks**

All textbooks and instructional materials are the property of Strong Rock Christian School. They must be handled with care and kept mark free except for the student's name. Students are responsible for taking care of textbooks and instructional materials. Students should cover all hardback textbooks. Upon withdrawal or at the end of the school year, all textbooks and instructional materials must be returned to the school. Students must reimburse the school for any textbook damage or loss for which they are responsible. Some textbooks are consumable and may be written in by students.

AP books and Truett McConnell books may be purchased from Strong Rock Christian School for personal use.

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## **ATTENDANCE POLICIES**

### **Attendance**

Regular attendance is essential to the success of a student's school experience and is expected of every student. Parents are asked to see that absences are held to a minimum and that they are due to legitimate, unavoidable circumstances. Parents are asked to avoid dismissing students from school. While the school realizes that there will be times when extenuating or special circumstances require a student to miss school, frequent or long absences from class for nonessential reasons are not conducive to an appropriate attitude toward learning.

### **Punctuality**

Punctuality is crucial and expected. Multiple unexcused tardies will result in an administrative conference and result in discipline measures. **Students, who are not in their classrooms by 8:00 a.m., will be considered tardy.**

### **Check In/Check Out**

The adult who checks a student in or out must sign the daily check-in or check-out log in the office or at the designated location, stating the reason for the tardy or check-out. Students, who are not in their classrooms by 8:00 a.m., will be considered tardy. Adults (other than the parent/legal guardian) who check a student out must be listed on the student's current release form and must show valid, current picture identification.

**In order to avoid constant interruptions during the last instructional period of the day, students, who need to check out in the afternoon, must check out at least 30 minutes prior to dismissal of school.**

### **Absences**

Recognizing that it is sometimes necessary for students to be absent, the following absences shall be considered "excused" absences:

1. Illness of student
2. Medical appointments which cannot be made after school
3. Funerals of immediate family members
4. School-sponsored activities
5. Absences with prior approval of the principal

**Upon the PK – 5<sup>th</sup> grade student's return to school, the parent or guardian is required to send a written note for the student to give to their teacher.**

**Upon the 6<sup>th</sup> – 12<sup>th</sup> grade student's return to school, the parent or guardian is required to send a written note for the student to present to the**

**attendance secretary.** Attendance is taken during each class period. High school students missing a portion of the school day will be marked absent for the number of periods missed. Excessive absences may result in a loss of credit. Excessive absences, unless approved by an administrator, may also result in the withdrawal of a student. In addition, after 5 and 10 absences parents will receive an e-mail notification via Ren Web. Excessive absences may affect a student's standing at Strong Rock Christian School.

Regular attendance is required to participate in school activities such as field trips, athletic events, music programs, etc. If a student checks in late, he/she must arrive by 11:30 a.m. in order to participate in any extracurricular/interscholastic events that day.

### **Make-Up Work**

Students who miss assignments due to excused absences must make the work up in a timely manner. The student will have a time period consisting of the number of days missed plus one in which to make up the work or the assessment: For example, if the student is absent three days, he/she has four days in which to make up the work or the assessment. If the work is not made up in the time given, the student may receive a zero.

\*\*\*It is the student's responsibility to get his/her make-up work from the teacher\*\*\*

\*\*\*Students who have unexcused absences are expected to have all work completed on the day they return to school\*\*\*

## **APPEARANCE AND CONDUCT POLICY**

### **Honor Code**

*“A Good Name Is To Be More Desired Than Great Riches.” Proverbs 22:1*

The Honor Code at Strong Rock Christian School rests squarely on Biblical principles. Moral uprightness must be diligently taught and nurtured in a Christian school committed to the Lordship of Jesus Christ. The Honor Code requires that students act honorably in all phases of student life. The Honor Code rests on the premise that lying, cheating, plagiarism and stealing constitute a breach of the spirit of honor and mutual trust and are not tolerable within the Strong Rock Christian School community.

The Honor Code at Strong Rock Christian School provides a valuable aid to student life, as it seeks to encourage students to develop as individuals by accepting responsibility for their own actions. As Scripture says, “Each one of us shall give an account of himself to God” (Romans 14:12). The Honor Code also provides tangible benefits. In a school dedicated to learning, it is an obvious advantage for the students to know that their work will be accepted as their own and their word accepted as the truth. The Honor Code expects individuals to think beyond themselves and to realize that any infraction threatens the privileges of the rest of the student body and undermines the trust upon which the system is built. With this belief in mind, Strong Rock Christian School prescribes policy in accordance with the following student-initiated, student-administered Honor Code for grades 9-12. The Principal will administer the Honor Code for grades 5 through 8.

### **Honor Code Violations**

Honor Code violations are lying, cheating, plagiarism, and stealing.

1. Lying is the intentional falsification or denial of fact, the intentional creation of a false impression, or the breaking of a pledge.
2. Cheating is the giving or receiving of unauthorized information in schoolwork. It is also the representation of another’s work as one’s own. This unauthorized help may include, but is not limited to, the following: copying another student’s work and turning in the work of someone else as one’s own.
3. Plagiarism is a form of cheating. It is defined as either intentionally or unintentionally borrowing someone else’s words, ideas or facts or passing them off as one’s own. Failure to credit the source of those words, ideas or facts properly constitutes an act of plagiarism.
4. Stealing is the taking of anything without the permission of the owner.

### **Responsibility to the Honor Code**

All students entering Strong Rock Christian School should realize that the Honor Code prescribes three major responsibilities.

1. The Honor Code requires that each student refuse to participate in lying, cheating, plagiarism or stealing.
2. The Honor Code urges each student to discourage one's fellow students from violating this Honor Code.
3. The Honor Code urges that each student should counsel with and/or report any other student(s) who is/are guilty of these offenses.

Every student should, when aware of an infraction of the Honor Code, report the infraction to a teacher, principal, or dean of students.

All teachers are required to report offenders of the Honor Code to the principal or dean of students in writing. They may request that action be taken, or for a first time offense, may report that action has been taken.

All students and teachers involved in Honor Code procedures are honor bound to maintain strictest confidentiality within both school and surrounding communities.

### **Discipline Philosophy**

The privilege of attending Strong Rock Christian School automatically implies that every student will strive to maintain the highest standards of personal conduct. Maintaining an orderly atmosphere is critical to the learning process. Teachers are expected to manage their classrooms with Christian love and firmness.

### **Discipline Procedures**

Corporal punishment will not be administered on Strong Rock Christian School property by either parents or school staff members. Routine discipline will be handled by the individual teacher in harmony with his or her own methods and abilities consistent with school policies. These could include, but are not limited to, reprimands, missing a recess, time out, cleaning a room, teacher's detention, lunch detention, or writing a behavior analysis.

A student who continually disobeys school and/or classroom rules and has been administered teacher discipline will be sent to the office. Should his/her behavior not improve after being sent to the office, the student will be suspended from school for at least one day.

If there is a serious problem, such as (but not limited to) swearing, fighting, cheating, forgery, direct disobedience, biting, bullying, racial disrespect, stealing, abusive language or disrespect for authority, the student will be sent to the office, and the following actions may be taken: in-school suspension, out-of-school suspension, or expulsion. If a student receives out-of-school suspension or expulsion, parents are expected to pick up these students within one hour. Students may be suspended for additional days if the situation warrants. Strong Rock Christian School reserves the right to expel a student who chooses to constantly rebel against the values and direction of the school.

Students must stay under the supervision of the teacher at all times. Attempting to run away from or refusing to go with the teacher is a serious offense and will be dealt with as such.

Strong Rock Christian School has a hands-off policy for student behavior, which means there should be no rough play, scuffling, wrestling, or inappropriate touching.

Students who are serving out-of-school suspension lose the privilege of being in school for the day. A special behavior analysis will be assigned to elementary, academy, and high school students. In conjunction with the suspension, a conference must be scheduled with principal or assistant principal before the child may return to school.

A student's conduct grade may be lowered accordingly upon his/her being assigned detention(s) and/or suspension(s).

Once a student is suspended for behavior, he/she will be placed on behavioral probation. Behavioral probation will last four weeks from the date of suspension. During behavioral probation, should the student behave in a way that warrants another suspension, his/her status will be reviewed by the administration for a decision on withdrawal or other methods of improvement in his/her behavior.

When a student is found to be insubordinate to the policies and/or personnel of Strong Rock Christian School and is out of harmony with the mission of the ministry and cause of Christ, a council will meet to consider the possibility of the student being withdrawn immediately. The parent/legal guardian will be asked to have a conference with the principal, and may be required to withdraw the child.

Student discipline applies to all SRCS events that are held on or off campus.

### **Elementary Discipline**

If an elementary student continually disobeys school and/or classroom rules, the teacher will call the parents and hold a teacher/student conference to determine a plan for improved behavior. If the undesired behavior continues, the teacher will call the parents to set up a conference. The student will then be a part of the Behavior Management Team (BMT) which consists of the teacher, administrators, parents, and the student. At this time, goals and strategies for improved behavior will be set.

A student's conduct grade may be lowered accordingly if undesired behaviors occur.

### **Academy and High School Discipline**

The academy and high school use a system of demerits, detentions, and suspensions as follows:

## **Demerits**

Demerits are issued by the assistant principal or principal for offenses, including classroom disturbances, disobedience, display of a poor or disrespectful attitude, disturbance of other classrooms in the halls, horseplay in the bathrooms, excessive tardiness between classes or tardies to school. A student will be required to sign each demerit slip indicating his/her knowledge that a demerit has been given. At the start of each semester, each student starts over with a clean demerit slate, except that behavioral probation may still apply.

*Offenses such as not being prepared for class or incomplete assignments are NOT demerit offenses. These carry teacher levied discipline and/or grade ramifications. In addition, dress code violations are not demerit offenses. Dress Code will be handled separately through the process stated in the handbook.*

## **Detentions/Suspensions**

- After a student has received four demerits for infractions in any given semester, he/she will serve one administrative detention.
- It is possible for a student in some situations to serve an administrative detention without having collected four demerits.
- Detentions may be given when students fail to comply with school regulations and may be given before school, after school, or during lunch.
- Saturday School will also be administered when necessary. This will require the student to be at school from 8:00 AM until 11:00 AM. The three hour session will include a time of study hall, community service at Strong Rock, and a character development curriculum.
- Saturday School will require a \$25 fee. Students must bring school supplies and be punctual to the detention time.
- Students who are late to detention or Saturday School will not be admitted. If a detention or Saturday School is missed without administrative approval will result in an additional detention or Saturday School.
- Out of school suspension will also occur. This can be implemented immediately for any serious behavior incident or due a pattern of repeated incidents.

## **Typical Discipline Process**

- The teacher is the first authority on addressing inappropriate behavior.
- The teacher is expected to consult with the student and the parent in the incident of inappropriate behavior.
- If the behavior continues after parents and students have both been notified, an administrative conference will be necessary.
- A behavior correction plan will be implemented and a discipline referral will be given to the student.

## **Discredit to Strong Rock Christian School**

Strong Rock Christian School reserves the right to discipline or dismiss students who are involved on or off campus in an activity that reflects in a negative way on the school. This includes, but is not limited to, the posting of any type of inappropriate material on the internet that can bring discredit to the school. Such internet postings will not be tolerated and will be addressed immediately.

Because of the importance of harmony and open communication between the home and the school, parents/legal guardians are expected to bring problems or areas of confusion or misunderstanding to the attention of Strong Rock Christian School personnel immediately and privately. If areas of disagreement occur, they should be dealt with quickly and maturely, so that children are not asked to serve two masters (Matthew 6:24).

- All questions, problems, or complaints should be brought directly to the teacher first before anyone else is involved.
- If the situation is not cleared up at this level through direct contact (95% of them are!), it should then be brought to the principal.

Should parents/legal guardians lose confidence in Strong Rock Christian School's ability to serve the best interest of the child, they are expected to withdraw the student immediately. In the event that this is not done voluntarily, Strong Rock Christian School will request such a withdrawal.

Strong Rock Christian School reserves the right to refuse admission or re-admission to a student, who has been expelled from Strong Rock Christian School or from any other school.

All parents/legal guardians of Pre-kindergarten through 12th grade students must be in harmony with the aims and purposes of Strong Rock Christian School. The school may request the withdrawal of a well-behaved student if the parents/legal guardians of that student become excessively disruptive, slanderous, abusive, disorderly, or uncooperative.

Strong Rock Christian School will not consider married students for admission. Unmarried students with children and/or previous pregnancies will not be admitted.

## **Public Display of Affection**

Public display of affection (i.e. holding hands, hugging, sitting on laps, etc.) or personal contact of any kind shall be considered in poor taste on campus and at all school-sponsored functions and is not permitted.

## **Prohibited Items, Searches & Seizures**

Other than the necessary school “tools” needed for classroom use, students should bring nothing to school or to school functions that will cause a distraction or a disturbance. No toys are allowed unless the teacher requests that students bring an item for show-and-tell or for a special project.

Items that should not be brought to school or to school functions include, but are not limited to, the following:

- Alcoholic beverages
- Tobacco products
- Toys
- Guns
- Matches
- Cigarette lighters and other types of lighters
- Explosives
- Knives
- Weapons of any kinds (see the paragraph on weapons below)
- Bullets
- Chains
- Beepers
- Radios
- Televisions
- Games (electronic and other)
- Drugs and other medication (unless the proper forms are on file with the school)
- Excessive grooming products
- Video, DVD, CD players, etc.
- Tape recorders
- Magazines
- Inappropriate literature
- Laser pens
- Pepper spray
- Collectibles
- Supernatural or occult related items
- Any items of extreme value
- Playing cards
- Live animals

Prohibited items confiscated by the staff at Strong Rock Christian School will not be returned to the student. Parents/legal guardians must collect the item(s) personally.

## **Weapons**

Effective July 1, 1992, Georgia law makes it a felony for any person to carry, to possess, or have under such person’s control while at a school building, school function, or school property, or on a bus or other transportation furnished by the school, any weapon or explosive compound. Any person who violates this law,

upon conviction, shall be punished by a fine of not more than \$5,000, by imprisonment for not less than one year or more than five years, or by both. According to Georgia law, "weapon" means and includes any pistol, revolver, or any weapon designed or intended to propel a missile of any kind, or any dirk, bowie knife, switchblade knife, ballistic knife, any other knife having a blade of two or more inches, straight-edge razor, razor blade, spring stick, metal knuckles, blackjack, any bat club or other bludgeon-type weapon, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nun Chaka, nun chuck, shuken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart, or any weapon of like kind, and any stun gun or taser as defined in subsection (a) of Code Section 16-11-106. This section excludes any of these instruments used for classroom work authorized by the teacher. **Bringing these items to school will result in suspension and up to being expelled from school.**

### **Searches on Suspicion of Illegal or Unauthorized Materials**

In the event the school suspects that a student possesses an unapproved item, Strong Rock Christian School reserves the right to search a student's person and belongings, including but not limited to automobiles, backpacks, athletic and other bags, purses, pockets, school boxes, lunch and other boxes, lockers and desks. Registration of the child constitutes the parental consent to such searches. Additional parent or student permission is not required. A minimum of two Strong Rock Christian School staff members must be present during all searches. Only female staff members will be allowed to search female students, and only male staff members will be allowed to search male students. During the search, staff members will not directly touch the students.

Strong Rock Christian School reserves the right to require drug testing, should the school suspect that a student has been using one or more drugs. The test(s) will be conducted at a doctor's office, medical laboratory, or clinic within 24 hours of notification. Notification will be personally delivered to the parent/guardian. Transportation to and from the doctor's office, medical laboratory, or clinic is the responsibility of the parent/legal guardian. The cost of the testing is to be paid by the parent/legal guardian. The test(s) may be done for marijuana, cocaine, and any other illegal or controlled substances. Official results of the drug test(s) must be delivered to the school administration. Students who have undergone drug testing will not be allowed to return to class without a negative test result. A positive test will result in immediate withdrawal of the student from Strong Rock Christian School. Refusal to take the drug test will result in the student being expelled from the school.

### **Sexual Harassment**

Sexual harassment is contrary to Biblical teaching, violates federal law, and will not be tolerated at Strong Rock Christian School.

Sexual harassment includes making unwelcome sexual advances, engaging in improper physical contact, making improper sexual comments, or otherwise creating an intimidating, hostile, or offensive educational environment.

Any student who becomes a victim of sexual harassment should immediately report the incident to the principal, dean of students, or counselor and their parents or guardian. School authorities will investigate all such reports immediately. Criminal charges will be handled by civil authorities. Any student found to have violated this policy will be subject to disciplinary action up to and including expulsion.

All such reports will be handled discretely to maintain confidentiality in order to protect the student making the report. However, the school is required by law to report any incidents of child abuse to the appropriate state agencies.

If a student has concerns about the nature of any conduct or physical contact by a fellow student or by a member of the public, the student is encouraged to report this conduct to the principal, dean of students, or counselor as well as discuss the concern with his or her parents or guardian.

### **Bullying/Fighting**

Bullying is an ongoing series of physical and/or emotional events designed to make the target of the bullying feel uncomfortable or afraid. These actions may include pushing, hitting, deliberately excluding another student from a group, name calling, making mean-spirited statements, and continuously making fun of someone. Strong Rock Christian School will not tolerate any behaviors of this nature. Students who engage in this manner of behavior will be subject to disciplinary action up to and including permanent dismissal from school.

### **Threats**

Strong Rock Christian School considers the safety and well-being of all students and staff to be of the utmost importance. Each student is expected to adopt an attitude of respect for each of his/her classmates and teachers. Actions or statements of a threatening nature toward any person on campus will not be tolerated. Students who engage in such behavior (even in a manner they themselves perceive as “joking”) will be subject to disciplinary action up to and including permanent dismissal from school.

### **Gum**

Gum is not allowed at the Academy level. High School students are allowed to chew gum but this privilege can be taken away at any time during the school year if abused.

## **Dress Code**

The uniform at Strong Rock Christian School is a symbol of excellence. The uniform is a symbol of unity. All students of Strong Rock Christian School wear the uniform, thus, emphasizing a community spirit. Students, therefore, are expected to wear the uniform correctly and proudly. Attention to one's personal appearance is a matter of self-discipline and is expected of all students. Uniforms reduce distractions allowing students to focus on academics.

At all times, students must observe high standards of neatness and cleanliness. Uniforms must be in good repair. Students failing to comply with the uniform code may be sent home. Parents will be contacted to bring appropriate attire and the student will remain in the front office until the dress issue is resolved. For the safety and security of the students, faculty, and staff students must be in school uniform while on campus during school hours, and he/she must wear the school uniform properly and in its entirety. The Strong Rock Christian School administrators are the final judges of uniform, jewelry, and/or hair appropriateness or correctness. The decisions they make are final.

Sunshine Uniforms will be our uniform provider. The following outlines the uniform and acceptable combination of the items.

### **GIRLS (Grades Pre K)**

<b>SKORTS</b>	Navy, Khaki, or plaid <b>Wrap Front Skort (#1460/1461)</b>
<b>SHIRTS</b>	Red, Navy, or White Short Sleeve or Long Sleeve Polo Shirt <b>with Embroidered School Monogram</b> <i>*Red Polo with Embroidered School Monogram required for Field Trip</i>
<b>SLACKS</b>	Navy or Khaki Slacks <b>with Sunshine Logo</b> <b>Navy or Khaki Capris</b>
<b>JACKETS/ SWEATERS</b>	Gray Full Zip Fleece Jacket <b>with Embroidered School Monogram</b> , Navy Hooded Jacket, or Hooded Sweater Cardigan
<b>BELTS</b>	Navy or Khaki Stretch or Black/Brown Reversible Leather Belt or plaid sash
<b>SOCKS</b>	White or Navy Knee or Crew Socks <b>(Solid Color Only)</b>
<b>TIGHTS</b>	White or Navy Tights Only <b>(Solid Color Only)</b>
<b>SHOES</b>	Any Conservative School-Type Shoes Predominately White Tennis Shoes
<b>HAIR ACCESSORIES</b>	Matching Hair Accessories Available (Optional) – All hair accessories must match school uniform
<b>DRESS</b>	Sailor collar with front buttons or baby doll dress

### **BOYS (Grades Pre K)**

<b>SLACKS</b>	Navy or Khaki Slacks <b>with Sunshine Logo</b>
<b>SHORTS</b>	Navy or Khaki Shorts <b>with Sunshine Logo</b>
<b>SHIRTS</b>	Red, Navy, or White Short Sleeve or Long Sleeve Polo

	Shirt <b>with Embroidered School Monogram</b> <i>*Red Polo with Embroidered School Monogram required for Field Trip</i>
<b>JACKETS</b>	Gray Full Zip Fleece Jacket <b>with Embroidered School Monogram</b> <b>OR</b> Navy Hooded Jacket Embroidered
<b>BELTS</b>	Navy or Khaki Stretch or Black/Brown Reversible Leather Belt
<b>SOCKS</b>	White or Navy Socks <b>(Solid Color Only)</b>
<b>SHOES</b>	Any Conservative School-Type Shoes Predominately White Tennis Shoes

#### **GIRLS (Grades K -4th)**

<b>DRESSES</b>	Plaid Sailor Dress <b>(Required for Chapel - Grades K-2<sup>nd</sup>) (Optional for Chapel – Grades 3<sup>rd</sup>-4<sup>th</sup>)</b>
<b>PRIVACY SHORTS</b>	Navy Biker or Navy Knit Short Shorts – a solid color short must be worn under all dresses.
<b>SKORTS</b>	Plaid <b>WRAP</b> Skort <b>(Style #1460/1461) (Grades 3<sup>rd</sup>-4<sup>th</sup> Only) (Required for Chapel)</b> Navy or Khaki <b>Wrap</b> Front Skort <b>(Style #1460/1461)</b>
<b>BLOUSES</b>	White 3/4 Sleeve Blouse <b>with Embroidered School Monogram (Required for Chapel Grades 3<sup>rd</sup>-4<sup>th</sup> ONLY)</b>
<b>KNIT SHIRTS</b>	Red, Navy, or White Long Sleeve Polo <b>with Embroidered School Monogram</b> Navy, Red or White Short Puff Cap Sleeve Polo Blouse <b>with Embroidered School Monogram</b> <i>*Red Polo with Embroidered School Monogram required for Field Trip</i>
<b>SLACKS</b>	Navy or Khaki Slacks <b>with Sunshine Logo</b>
<b>CAPRIS</b>	Navy or Khaki <b>with Sunshine Logo</b>
<b>JACKETS/ SWEATERS</b>	Gray Full Zip Fleece Jacket <b>with Embroidered School Monogram</b> <b>OR</b> Navy Hooded Jacket <b>with Embroidered School Monogram</b> <b>OR</b> Hooded Cardigan Sweater <b>with Embroidered School Monogram</b>
<b>BELTS</b>	Navy or Khaki Stretch or Black/Brown Reversible Leather Belt or plaid sash
<b>SOCKS</b>	White or Navy Knee or Crew Socks <b>(Solid Color Only)</b>
<b>TIGHTS</b>	White or Navy Tights Only <b>(Solid Color Only)</b>
<b>SHOES</b>	Any Conservative School-Type Shoes Predominately White Tennis Shoes (Minimal Conservative Accent color acceptable) <b>Tennis Shoes May Not Be Worn for CHAPEL</b>
<b>HAIR ACCESSORIES</b>	Matching Hair Accessories Available (Optional) – All hair accessories must match school uniform

### BOYS (Grades K-4th)

<b>SLACKS</b>	Navy Slacks <b>with Sunshine Logo</b> – Required for Chapel Navy or Khaki Slacks <b>with Sunshine Logo</b>
<b>SHORTS</b>	Navy or Khaki Shorts <b>with Sunshine Logo</b>
<b>SHIRTS</b>	White Short or Long Sleeve Oxford Cloth Shirt <b>with Embroidered School Monogram</b> – Required for Chapel Red, Navy, or White Short Sleeve or Long Sleeve <b>Polo with Embroidered School Monogram</b> <i>*Red Polo with Embroidered School Monogram required for Field Trip</i>
<b>JACKETS</b>	Gray Full Zip Fleece Jacket <b>with Embroidered School Monogram</b> <b>OR</b> Navy Hooded Jacket with <b>Embroidered School Monogram</b>
<b>BELTS</b>	Navy or Khaki Stretch or Black/Brown Reversible Leather Belt
<b>SOCKS</b>	White or Navy Socks ( <b>Solid Color Only</b> )
<b>SHOES</b>	Any Conservative School-Type Predominately White Tennis Shoes - <b>Tennis Shoes May Not Be Worn for CHAPEL</b>

### GIRLS (Grades 5<sup>th</sup> - 8<sup>th</sup>)

<b>SKORTS/SKIRT</b>	Plaid <b>Wrap Skort (#1413) (Color #982) OR</b> Plaid Skirt ( <b>#1338) (Color #982)</b> - Required for Chapel Navy or Khaki <b>Wrap Front Skort (#1413)</b> <b>Skirts must be no shorter than 2” Above the Knee all the Way Around</b>
<b>PRIVACY SHORTS</b>	Navy Biker or Navy Knit Short Shorts ( <b>Worn Under Skirt</b> )
<b>BLOUSES</b>	White Short or Long Sleeve Oxford Cloth Blouse <b>with Embroidered School Monogram (Required for Chapel)</b> White <b>3/4 Sleeve Blouse with Embroidered School Monogram</b>
<b>KNIT SHIRTS</b>	Red, Navy, or White Short Sleeve or Long Sleeve <b>Polo with Embroidered School Monogram</b> <i>*Red Polo with Embroidered School Monogram required for Field Trip</i>
<b>SLACKS/CAPRIS</b>	Navy or Khaki Slacks <b>with Sunshine Logo</b>
<b>SWEATER VEST</b>	Red Sweater Vest ( <b>Required for Chapel</b> )
<b>JACKETS/SWEATERS</b>	Gray Full Zip Fleece Jacket <b>with Embroidered School Monogram</b> <b>OR</b> Navy Hooded Jacket <b>with Embroidered School Monogram</b> <b>OR</b> Hooded Cardigan Sweater
<b>BELTS</b>	Black or Brown Leather Belt
<b>SOCKS</b>	White or Navy Knee or Low Socks ( <b>Solid Color Only</b> ) <b>Low Socks Must be Visible and</b>

	<b>are Allowed with Capris</b>
<b>TIGHTS</b>	White or Navy Tights Only <b>(Solid Color Only)</b>
<b>SHOES</b>	Any Brown or Black Conservative Shoe is Acceptable Along with Saddle Oxfords or Sperry's – <b>Tennis Shoes May Not Be Worn</b>

### BOYS (Grades 5<sup>th</sup> – 8<sup>th</sup>)

<b>SLACKS</b>	Navy Slacks <b>with Sunshine Logo – Required for Chapel</b> Navy or Khaki Slacks <b>with Sunshine Logo</b>
<b>SHORTS</b>	Navy or Khaki Shorts <b>with Sunshine Logo</b>
<b>SHIRTS</b>	White Long or Short Sleeve Oxford Cloth Shirt <b>with Embroidered School Monogram</b> Red, Navy, or White Short Sleeve or Long Sleeve <b>Polo with Embroidered School Monogram</b> <i>*Red Polo with Embroidered School Monogram required for Field Trip</i>
<b>SWEATER VEST</b>	Red Sweater Vest <b>(Required for Chapel)</b>
<b>JACKETS</b>	Gray Full Zip Fleece Jacket <b>with Embroidered School Monogram OR</b> Navy Hooded Jacket with <b>Embroidered School Monogram (Jackets May Not Be Worn During Chapel)</b>
<b>TIE</b>	Custom Tie (Navy, Red, White and Gray) <b>Required for Chapel</b>
<b>BELTS</b>	Black or Brown Leather Belt
<b>SOCKS</b>	White or Navy Socks <b>(Solid Color Only) Low Socks Must be Visible and are Allowed with Shorts</b>
<b>SHOES</b>	Any Brown or Black Conservative Shoe is Acceptable Along with Sperry's - <b>Tennis Shoes May Not Be Worn</b>

### GIRLS (Grades 9<sup>th</sup> – 12<sup>th</sup>)

<b>SKORT/SKIRTS</b>	Gray Flannel Skirt <b>(#1338) - Required for Chapel</b> Plaid <b>WRAP</b> Skort <b>(#1413) (Color #982)</b> or Plaid Skirt <b>(#1338) (Color# 982)</b> Khaki <b>WRAP</b> Skort <b>(#1413)</b> or Khaki or Stone Skirt <b>(#1330) Skirts must be no shorter than 2" Above the Knee all the Way Around</b>
<b>PRIVACY SHORTS</b>	Navy Biker or Knit Short Shorts <b>(Required Under Skirt)</b>
<b>BLOUSES</b>	White Short or Long Sleeve Oxford Cloth Blouse <b>with Embroidered School Monogram (Required for Chapel)</b> White 3/4 Sleeve Blouse <b>with Embroidered School Monogram (May be worn with or without sweater vest)</b>

<b>KNIT SHIRTS</b>	Gray, Red, Navy, or White Short Sleeve or Long Sleeve <b>Polo with Embroidered School Monogram OR</b> $\frac{3}{4}$ Sleeved Boatneck <i>*Red Knit Shirt with Embroidered School Monogram required for Field Trip</i>
<b>SLACKS/CAPRIS</b>	Gray Flannel, Khaki or Stone Slacks with <b>Sunshine Logo</b> Khaki or Stone Capris ( <b>#1606</b> ) with <b>Sunshine Logo</b>
<b>SWEATERS</b>	Red Sweater Vest with <b>Embroidered School Monogram</b>
<b>BLAZERS</b>	Navy Blazer ( <b>#3605</b> ) <b>Required for Chapel)</b>
<b>JACKETS/SWEATERS</b>	Gray Full Zip Fleece Jacket with <b>Embroidered School Monogram OR</b> Navy Hooded Jacket with Hollister Style Logo <b>OR</b> Hooded Cardigan Sweater
<b>BELTS</b>	Black or Brown Flat Leather Belt
<b>SOCKS</b>	White, Gray or Navy Knee or Low Socks ( <b>Solid Color Only</b> ) <b>Low Socks Must be Visible and are Allowed with Capris</b>
<b>TIGHTS</b>	White, Gray or Navy Tights Only ( <b>Solid Color Only</b> )
<b>SHOES</b>	Any Brown or Black Conservative Shoe is Acceptable Along with Sperry's - <b>Tennis Shoes May Not Be Worn</b>

### BOYS (Grades 9<sup>th</sup>-12<sup>th</sup>)

<b>SLACKS</b>	Gray Flannel Slacks with <b>Sunshine Logo – Required for Chapel</b> Stone or Khaki Slacks with <b>Sunshine Logo</b>
<b>SHORTS</b>	Stone or Khaki Shorts with <b>Sunshine Logo</b>
<b>SHIRTS</b>	White Short or Long Sleeve Oxford Cloth Shirt with <b>Embroidered School Monogram – Required for Chapel</b> Gray, Red, Navy, or White Short Sleeve or Long Sleeve <b>Polo with Embroidered School Monogram</b> <i>*Red Knit Shirt with Embroidered School Monogram required for Field Trip</i>
<b>SWEATERS</b>	Red Sweater Vest with <b>Embroidered School Monogram</b>
<b>BLAZERS</b>	Navy Blazer ( <b>#3600</b> ) ( <b>Required for Chapel</b> )
<b>TIE</b>	Custom Tie ( <b>#4203</b> ) ( <b>Required for Chapel</b> )
<b>JACKETS</b>	Gray Full Zip Fleece Jacket with <b>Embroidered School Monogram OR</b> Hooded Jacket with Hollister Type Logo ( <b>Jackets May Not Be Worn in Chapel</b> )
<b>BELTS</b>	Black or Brown Flat Leather Belt
<b>SOCKS</b>	Gray or Navy Socks ( <b>Solid Color Only</b> ) <b>Low Socks Must be Visible and are Allowed with Shorts</b>
<b>SHOES</b>	Any Brown or Black Conservative Shoe is Acceptable Along

Coats should not be worn in the classroom and should be stored during school hours. **If jackets are needed in classrooms, a uniform nylon jacket, uniform fleece, or hooded cardigan sweater should be purchased. Strong Rock Christian School letter jackets and athletic coats/fleece's are permitted in class with the exception of chapel day.**

Belts are required and shirrtails must be tucked in, unless the shirt is the approved style to be worn out (violators will be sent to the administrative office). Hats or other headwear may not be worn before or during the school day. Only solid white T-shirts may be worn under the uniform shirt. Undershirts must not be visible beneath the uniform shirt. All clothing should fit in a traditional manner. Neither excessively tight nor loose fitting attire will be accepted. Sagging pants of any kind are not allowed. Shoes that are designed to be worn with laces must have laces.

Any apparel, hairstyle, or accessories that bring undue attention to one's self will not be permitted. Silly Bandz bracelets will not be permitted as part of the uniform.

All uniform wear should be labeled with the student's name as soon as the item is purchased. Additionally, all books, notebooks, and bags should be labeled.

### **Grooming**

Boy's hair should be well groomed in appearance. The length in back should not touch the collar of a dress shirt. Hair should not cover the entire ear. For boys and girls, hair should not hang in one's eyes. Boys should be clean-shaven, with sideburns not to extend below the earlobe. Boys in violation will be required to shave at school in the nurse's office. Extreme hair styles are not permitted. Students may be asked to have a hair cut before returning to school.

Makeup is to be used with discretion and taste and is not to be used to draw undue attention.

Jewelry must be worn in good taste. No earrings of any description are permitted for boys. Piercing of any body part other than the ears is likewise prohibited; for girls, two earrings per ear, at the most, are permitted.

### **Tattoo Policy**

Any student who has a tattoo is required to have it covered at all times during school hours and extracurricular events. Violation of this policy will result in the same consequences as those for uniform violations. If a student is at an extracurricular event and violates the policy, the student will be asked to leave or will not be allowed to participate in the event.

### **Uniform Violations – Elementary School**

1<sup>st</sup> offense: A warning note will be sent home by the teacher.

2<sup>nd</sup> offense: A warning note will be sent home by an administrator.

3<sup>rd</sup> offense: Parent will be contacted by office personnel to bring the appropriate uniform items.

### **Uniform Violations – Academy/High School**

1<sup>st</sup> offense: The student will see the assistant principal and a warning note will be sent home.

2<sup>nd</sup> offense: Parent will be contacted by office personnel to bring the appropriate uniform items and the student will be in the front office until the issue is resolved.

3<sup>rd</sup> offense: Student will be placed in the front office for the remainder of the day and the parents must have a conference with administration.

Any additional offenses will result in the student being sent home and will not return until the issue is resolved.

\*Any violation that is deemed unacceptable or extreme by Strong Rock Christian School faculty and staff will result in the student being placed automatically in ISS even if it is the first offense.

## **ATHLETIC, CO-CURRICULAR, & FINE ARTS ACTIVITIES**

### **Athletic Opportunities**

The goal of the athletic program at Strong Rock is to grow each of our student-athletes in their relationship with Jesus, giving them the foundation which will enable them to be quality citizens whose spiritual and moral character will bring credit to our community and be a lighthouse of good throughout our nation. We are focused on enhancing the character and attitude of our student-athletes as much as their athletic ability. Our priority and strategic intention is to use the vehicle of athletics to develop the men and women of Strong Rock. Our emphasis will be on the student athletes as individuals and their pursuit of excellence in all aspects of their lives. Thus, winning is a by-product of our approach to life and athletics.

The interscholastic athletic program will include the following sports, pending adequate demand, (eligible grade levels are in parentheses):

	<u>Boys Sports</u>	<u>Girls Sports</u>
Fall:	Football (7-12) Cross Country (6-12)	Softball (6-12) Cross Country (6-12) Volleyball (6-12) Cheerleading (7-12)
Winter:	Basketball (7-12) Wrestling (6-12)	Basketball (7-12) Cheerleading (7-12)
Spring:	Baseball (7-12) Track & Field (6-12) Tennis (6-12) Golf (6-12)	Soccer (8-12) Track & Field (6-12) Tennis (6-12) Golf (6-12)

### **Eligibility**

Strong Rock Christian School and the Georgia High School Association (GHSA) control eligibility for participation in athletics. All students must be in good academic and social standing at Strong Rock Christian School to remain eligible. The minimum academic requirements and general guidelines are as follows:

1. According to the GHSA standards, students must pass 5 classes per semester to remain eligible. At Strong Rock Christian School, any student-athlete who fails two or more classes in a 9-week grading period or has less than a 2.0 GPA will be on academic probation for the next 9-week grading period. If after the 9-week probation the GPA remains below a 2.0 or there are still two or more failing classes the student athlete will be suspended from all extra-curricular activities which is determined by the principal.
2. Upon entering the 9<sup>th</sup> grade, students have eight (8) consecutive semesters in which to complete their eligibility.

3. All student-athletes must have a completed physical form signed by a doctor approving their participation prior to the start of practice each year. For the current school year, the physical must have been given after May 1.

Lower Academy/Elementary School sport offerings include the following:

- Baseball – grades 5-6 (spring)
- Football – grades 3-6 (fall)
- Flag Football – grades K-3 (fall)
- Cheerleading – grades K-6 (fall)
- Softball – grades 5-6 (TBD based on interest)
- Wrestling – grades 1-5 (winter)

### **Co-Curricular Activities**

At the elementary level we will offer the following:

- Chorus
- Technology
- Sign Language
- Reading Club (4<sup>th</sup> – 8<sup>th</sup>)

At the academy level we will offer the following:

- Instrumental Music
- Junior Beta Club
- Chess Club
- Class Piano
- Drama
- Fellowship of Christian Athletes (FCA)
- Foreign Language Club
- Student Government Association

At the high school level we will offer the following:

- Instrumental Music (piano, marching band, jazz band, symphonic band and praise band)
- Beta Club
- National Honor Society
- Art Club
- Drama Club
- Choral Music (Concert choirs, ensemble etc.)
- Chess Club
- Mock Trial
- Class Piano
- Debate Team
- Missions Opportunities
- Journalism
- Foreign Language Club
- Student Government Association
- Outdoors Club
- Future Business Leaders of America

- Student Leadership Team
- Fellowship of Christian Athletes

## **Fine Arts**

Artistic expression adds breadth to academic exploration at Strong Rock Christian School. The visual and performing arts programs offer students unique outlets in which to showcase their God-given gifts and talents.

The vision for Strong Rock includes a Fine Arts Department that is second to none, one that includes concert bands, marching bands, jazz bands, praise bands, choruses, class piano, art, and drama. It will be a place where voices, music, drawings, and dramatic works bring glory to God and create unique avenues of self-expression and worship.

The Fine Arts faculty is committed Christian men and women who are deeply devoted to presenting Jesus Christ through the arts and to developing the creative potential of each student.

## **Visual Arts**

The visual arts curriculum at Strong Rock Christian School utilizes beginning to advanced art classes and is taught from the perspective of a discipline-based art education. Students are taught historical information, skills for production, and analytical thinking for writing critical papers. We believe that the curriculum will challenge students to recognize that like God's creation, art reflects design and that nothing created is random. The goal of the visual arts department at Strong Rock Christian School is to provide an effective, balanced, and God-centered study of visual arts, so that students are prepared to communicate their worldview effectively.

## **Instrumental Music**

The Strong Rock Christian School Instrumental Music Department will provide students the opportunity to develop and express their God-given gifts and talents in instrumental music. We believe that students should enhance their individual potential to understand music as an art form, promote the use of music as a form of self-expression, value music as an aesthetic experience, and use music as an inspiring form of worship. Strong Rock offerings will include: Rhythm/Instrumental Music in 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grades, Beginning Bands in 5th grades, Concert and Symphonic Bands in 6th through 12th grades, Praise Bands, Jazz Bands, and Marching Band. The instrumental music program will provide instruction which focuses on a sequential program of skills development while encouraging academic excellence and Christ-like character.

## **Choral Music**

The Strong Rock Christian School Choral Music Department will provide students the opportunity to develop and express their God-given gifts and talents in choral music. We believe that students should enhance their individual potential to understand music as an art form, promote the use of music as a form of self-expression, value music as an aesthetic experience, and use music as an

inspiring form of worship. Strong Rock choral offerings will include general music instruction through the fourth grade, elementary and middle school choruses, praise teams, concert choirs, and select ensembles. The choral music program will provide instruction which focuses on a sequential program of skills development while encouraging academic excellence and Christ-like character.

### Class Piano

Research on music and the brain has convinced more schools to adopt a class piano program as part of the academic curriculum from 5<sup>th</sup> grade through high school. It has been proven that playing piano/keyboard instruments develops left brain/right brain skills and spatial and cognitive reasoning skills and that these learning techniques directly correlate to advanced reading, math, and science skills.

The piano keyboard is also an outstanding medium to connect visual and tactile skills. Through the use of a sequential curriculum and digital technology, visual, aural, tactile, physical, and creative senses are developed and enhanced. Students will have the opportunity to take class piano lessons as part of the daily instructional program or after school hours.

### Drama

The Strong Rock Christian School drama program is designed to allow students, who are interested in acting and staging, to participate in plays and musicals and enhance their God-given creative gifts and talents.

We believe that dramatic productions, one-act-plays, musicals and dramatic readings offer a powerful element to bring glory to God and nurture an appreciation for theater arts.

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## **ADMISSION AND FINANCIAL POLICIES**

### **Admissions Policies and Procedures**

Strong Rock Christian School admits students of any race, color, national origin, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national origin, or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

### **Special Needs Services**

Strong Rock Christian School is not structured to offer services to special needs children. However, children will be admitted, who have special needs, as long as staff members are able to meet the prospective student's needs and do so with excellence. Children with physical, emotional, social, or learning problems may be considered for admission on an individual basis. If the special need is significant, parents should seek specifically-focused programs for the child.

Strong Rock Christian School recognizes the fact that some students have difficulty learning in the traditional manner. Upon receiving a documented evaluation and recommendations from a professional evaluator, an Academic Reinforcement Team (ART) will meet to develop an educational plan for qualifying students. This plan will summarize the student's current skills and abilities, establish educational goals and objectives for the school year, describe programs designed to meet these goals, and enumerate ways to check the student's progress. After the plan has been developed, the parent/legal guardian will be asked to meet with the student's teacher(s) to discuss the program to be implemented. In order to be admitted at Strong Rock Christian School, the student must be able to function in a regular education class. A Pyramid of Interventions is in place to meet current student needs, and additional plans for individual students will be developed as needed.

In addition, each student is eligible for further assistance through our Learning Lab. This is a program staffed with a professional educator who specializes in learning strategies. Each student enrolled in the program will have access to the learning lab and the specialist. Students will receive weekly academic growth monitoring and support as well as additional communication from the learning specialist with the family. The specialist will also serve as a strategy liaison between the teacher and student/parent. This service does require a \$1500 fee. Please contact administration or guidance for additional information.

### **Tuition Assistance**

Tuition Assistance is a needs-based program available to students in grades K-12 to assist parents with tuition at Strong Rock Christian School. Tuition

Assistance will cover a portion of a student's tuition. It will not cover the Strong Rock Christian School application fee or the annual fee.

Tuition assistance is also available through the Georgia GOAL Scholarship Program to any child coming to us from public school or entering Pre-K or Kindergarten.

For more information about Strong Rock Christian School's Tuition Assistance Program please contact the Accounting office.

### **Withdrawal**

When a student is enrolled in Strong Rock Christian School, a place is held open for that student and funds are expended in preparation for his/her education. Each student is responsible for the annual tuition due the school. If it becomes necessary to withdraw from school, all student records will be released to the new school immediately upon payment of all tuition due. In the case of moving to a location farther than 60 miles from the school, tuition will be prorated. Enrollment and re-enrollment fees are non-refundable.

### **Damages**

Damages to school property and instructional materials by students are the financial responsibility of the student and his/her parents. Fees for damages will be added to the student's account with the school.

### **Termination of Enrollment**

Strong Rock Christian School reserves the right to terminate a student's enrollment when the Administration determines that the student and/or the parent(s) of the student does not conform to the standards, philosophy, or purpose of the school.

## **HEALTH SERVICES**

### **Health Services & First Aid**

Strong Rock Christian School has a clinic staffed by a nurse who dispenses medications, maintains health records, plans and coordinates care for students with chronic health problems, participates in health education and treats minor injuries and illnesses. Clinic hours are Monday through Friday from 7:30 a.m. to 3:15 p.m.

The school is required to have a Certificate of Immunization and an eye/ear examination certificate on file for each student. The certificates may be acquired from your family physician or health center. It is imperative for the school to be advised of any serious or chronic health problems. Parents/legal guardians should notify both the nurse and the student's teacher(s) of any health issues. This information is required in each student's file.

Students who sustain a minor injury are to be seen by the nurse. The nurse will determine the response to the injury. This includes but is not limited to on-site treatment, contacting parents/guardians and referral to a medical provider or facility. If the student has a life-threatening injury, 911 will be called.

### **General Medical Guidelines**

Students are not permitted to have medicine in their possession on campus. The exceptions to this are academy and high school students who may carry inhalers, diabetic supplies, eye drops and EpiPens. Additional exceptions may be made at the discretion of the nurse on duty. Those students who need to take prescription medication in the course of the school day must keep this medication in the clinic. It must be brought in by the parent, and then counted and signed in by the nurse and parent. A short-term/long-term medication form must be completed by the parent for each medication. If medication needs to be taken during the course of the school day, the student must come to the school clinic for its administration. Records will be kept of all medication issued.

Students must not give any medications to other students. Teachers and staff (except as authorized for coaches and trainers) may not dispense aspirin, Tylenol, etc., to students.

If a student is running a fever, he/she should not be given fever-reducing medicine and sent to school. A child must be fever free, (under 100°) without fever-reducing medicine for 24 hours before returning to school. If the clinic nurse determines a student has returned too early, the parent will be contacted and asked to pick up the student. Children with a fever will not be allowed to stay in the After-School Enrichment Program or participate in clubs or sports activities.

If a child has a confirmed case of the flu, he/she must stay home until fully recovered. Most confirmed flu cases require the student to be out of school for four to seven days. If the clinic nurse determines a student has returned too early, the parent will be contacted and asked to pick up the student.

If a child has conjunctivitis (pink eye) or any other contagious disease, he/she should stay at home for as long as the doctor advises. The parent should contact the school nurse and the student's teacher(s) if a child has been diagnosed with a highly contagious condition.

If a child is sent home with a questionable highly contagious illness/rash, the parents must present a doctor's note stating that he/she has been seen and doesn't have a contagious illness/rash; or he/she was diagnosed with a contagious illness/rash, has been treated by your doctor and can return to school. If a student is vomiting, do not send them to school. A child must stay home 24 hours without vomiting before returning.

Parents are asked to provide all available phone numbers where they can be reached during the day. If a child needs to go home, we ask that parents pick him/her up within an hour. Parents should provide emergency contacts that live within the area of the school and are able to pick up the child if they are not available.

A student, who comes to the clinic feeling sick, but not sure if he/she needs to go home, will be allowed to rest in the clinic for 30 minutes. If after 30 minutes the student has not improved and the school nurse feels it is necessary for the student to go home, the parents will be asked to pick the child up from school.

In order to safely administer medications during school hours, the following are required:

### **Prescription Medicines**

1. An Authorization to Administer Medication form must be completed and signed by the parent.
2. When filling a prescription, ask the pharmacist for a "school bottle," an empty bottle with the correct prescription label. Please do this for all medications that are to be administered at school, even short-term antibiotics. Medications will not be administered from an envelope or plastic bag.

All prescription medications must be in their original containers and labeled by the pharmacist. The label must include:

- student's name
- physician's name
- name of medication
- exact dosage of medication

- date prescription was filled
- expiration date of medication

Dosage will be altered only by instruction of physician on an Authorization to Administer Medication form.

For any medication (prescription or non-prescription) that will be administered longer than two weeks, the parent/legal guardian must submit an Authorization to Administer Long Term Medication form with a physician's signature.

### **Non-Prescription Medications**

All non-prescription medications must be in their original containers and accompanied by a written request for their administration. You may use the Authorization to Administer Medication form for non-prescription drugs; no physician's signature is required. We will not administer medications that are in plastic bags or other containers. Students, upon parental approval at the beginning of the year, can and will be given Tylenol if needed by the school nurse. This request must include:

- student's name and grade
- name of medication
- amount to be given
- time(s) to be given
- reason for medication to be given
- length of time and date medication is to be given
- signature of parent/guardian

### **Head Lice**

Head lice continue to be one of the most prevalent communicable diseases among American children, and outbreaks are possible wherever children gather. Please notify the school nurse and the student's teacher(s) immediately if head lice are detected. The student may return to school as soon as treatment with a lice-killing product is completed and all nits have been removed. The student will need to be reexamined by the school nurse prior to school reentry. Students with nits will be sent back home for nit removal.

## **PARENT INTERESTS**

### **Opportunities for Involvement**

Strong Rock Christian School believes that God has given the responsibility for a child's education to his/her parents/legal guardians. Strong Rock Christian School serves to assist parents/legal guardians in this task. In order to support the education process and be an encouragement to the student, parents/legal guardians are asked to take an active part in the Strong Rock Christian School program. As in any activity that children undertake, the interest and involvement of parents/legal guardians have a tremendous positive influence on the child's performance. Parents/legal guardians are urged to attend all regularly scheduled activities, appropriate orientations, open houses, and any other specially called meetings affecting their children. It is necessary for each family to be represented at these informative and important gatherings.

Parents/legal guardians are also encouraged to volunteer to help in a variety of ways. This includes, but is not limited to, chaperoning field trips and assisting with class celebrations. Other opportunities are available from time to time, such as serving as room parents or as helpers during the holidays, as well as helping with other special events. Parents/legal guardians should notify the school office of their interest in volunteering. All parents are encouraged to be active in the P<sup>3</sup> or Parents Partnering with Patriots. This organization works to support various functions.

Finally, parents/legal guardians are asked to commit to pray for the school, the students, the staff, the administration, and the Board of Trustees every day.

### **Student Birthdays**

Birthdays are special days! If a child would like to celebrate at school, a snack (cake, cookie, brownie, donut, etc.) may be shared with all the classmates at the end of lunch or during snack time. A pre-cut treat (no party favors, decorations, or goody bags) may be sent to school with the child or the parent may bring the treat if they come for lunch. We do not take class time for birthday parties. . Parents may also contribute a donation to the media center in honor of their child's birthday. **Party invitations may only be distributed at school if everyone in the class is included.** Otherwise, please make arrangements to distribute invitations another way. Additionally, please do not use the school as a departure point. Teachers should not be asked to accommodate by using classroom time for any arrangements related to any off-site parties. No balloons are allowed in classrooms.

### **Phone Calls and Messages**

Before school begins in the morning, parents should arrange their after-school plans with their child (i.e., car pools, going home with friends, etc.). The school cannot interrupt class by taking individual and private messages to children.

Messages will be taken for outside calls to teachers during the school day.

### **Deliveries**

Strong Rock Christian School desires to keep disturbances to classrooms to a minimum. No deliveries or messages will be sent to the students except in the case of an emergency.

We ask that parents do not have flowers, balloons, or similar items delivered during school hours.

### **Custody Rights**

In situations where custody of a student has been given to one parent, Strong Rock Christian School must have a copy of the divorce/custody decree, dated and signed by a judge, clearly stating which parent has custody, and also clearly stating the visitation rights of the non-custodial parent. Strong Rock Christian School will follow the rulings of the courts.

Either parent will be allowed to pick up a student from school unless Strong Rock Christian School has a court order stating otherwise. If one parent has custody of a student, they may allow the other parent to pick up their child at times other than what is stated on the court decree, by placing the non-custodial parent on the release form; otherwise the non-custodial parent may only pick up the child at times stated in the court decree.

For the protection of students, Strong Rock Christian School will not give out attendance, financial, academic, or other information pertaining to a student by phone, except for the account balance due. Parents/legal guardians wishing other information must obtain it in person.

### **School Closing**

In the event of bad weather, Strong Rock Christian School will make an independent decision about closing and opening school based upon weather forecasts and data from surrounding counties. Parents/legal guardians are advised to tune into WSBTV 2 or the WSBTV.com website for closing information. An announcement will be placed on the SRCS website and on the SRCS voicemail. In addition, an automated emergency message will be sent from RenWeb to the phone number of parent or staff choice.

### **Visitors**

Strong Rock Christian School is always happy to have parents visit, but it is important to be careful not to disturb the academic climate of the classroom.

### Visitation Guidelines:

- Permission must be obtained from the Principal in advance for classroom observations.
- Visitors must stop at the school office to check in and obtain a pass.
- Visitors must be dressed conservatively.
- All class rules should be followed.
- Parent visits must be 30 minutes or less.
- This is not the appropriate time to discuss your child's progress or behavior.
- Smaller children should not be included in the visit.
- Students from other schools will not be allowed on campus during the school day. All other visitors are strongly discouraged except for special days like Grandparent's Day.

Parents are also invited to have lunch with their student's class by following these guidelines:

- Check in at the school office at least 10 minutes before lunch time.
- Pay for lunch at the front office. The charge is \$5.00.

Parents, who wish to volunteer in his/her child's classroom should coordinate this with the classroom teacher in advance. Additional opportunities to volunteer weekly are available through the P<sup>3</sup> organization.

Items forgotten by a child should be left in the school office. The student will be notified that the item has been delivered.

Only parents and immediate family members may eat lunch with the students. Pastors may request to eat as well through the administrative offices.

Other visitors are not permitted to visit class or be on campus during the school day without the approval of the principal. All visitors should report to the school office to sign in and obtain a visitor's pass. Guests without a visitor's pass will not be allowed into classrooms.

### **Communications**

Papers to be signed and important notices are sent home via folders or blogs on Mondays in 1<sup>st</sup> through 5<sup>th</sup> grades and daily in 3-Year Pre-Kindergarten and Kindergarten classes in a folder. Appropriate papers should be signed and returned the following school day.

If parents wish to speak with a teacher to discuss a child's progress or behavior, the teacher will be happy to schedule an appointment. Parents should send a note or email, or call the school to request a return call from the teacher.

## **Written Note Requirements**

A written note is required:

1. Following an absence.
2. To authorize a student's going home or leaving school early.
3. To excuse a student from an activity such as physical education classes for medical reasons (from a physician).
4. To request a student's extended absence be excused.
5. To authorize a student to go home with another student.

## **Playground**

Parents should never leave their children on the playground unsupervised. Children may not go outside to play without adult supervision.

## **Fundraising**

School-wide fundraising, our Capital Campaign and Annual Fund, is handled by our Development Office. Anything related to fundraising must be channeled through the Director of Development.

We ask that neither you nor your child sell anything at school.

## **Shadowing**

Interested students will be able to shadow an academy or high school Strong Rock Christian School student during a school day. This will usually take place on a Tuesday. A student interested in attending the following school year will shadow during the spring semester. All shadowing requests can be obtained from the admissions office and should be given to the principal's office.

## **Strong Rock Christian School Handbook Agreement**

As the parent or guardian of this student, I acknowledge that I have read the Strong Rock Christian School Family Handbook and agree to abide by its guidelines. I have also reviewed this handbook with my child(ren) and ensure full compliance and responsibility for his/her actions. I acknowledge that Strong Rock Christian School faculty cannot police the students' use of computers (or the Internet) at all times and that they will have no responsibility with respect to the materials that the student accesses or other actions the student takes that are not in compliance with this agreement. I further understand that the Board of Trustees and the Administration of Strong Rock Christian School reserve the right to amend, alter, add, or delete information from this Handbook at any time as deemed necessary.

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Parent/Guardian Signature

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Date

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Student's Name

If there are any questions concerning the contents of the Strong Rock Christian School Family Handbook, either now or as the school year progresses, please contact the elementary principal or the academy/high school principal. Using the contents of this handbook as a guide should make this year more successful for students, parents, and faculty.

Strong Rock Christian School admits students of any race, color, national origin, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national origin, or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.